

Conewago Township Board of Supervisors
541 Oxford Avenue
Hanover, PA 17331

Re-Organizational Meeting Minutes • January 3, 2017 • 4:30 PM

Chairman Bob LeGore called the Re-organizational meeting to order at 4:30 pm with the Pledge of the Flag and a moment of silence.

The following were in attendance:

Robert LeGore, 2016 Chairman	Don Knight, 2016 Vice Chairman
Ted Bortner	Zachary Brillhart
Louann Boyer	

The following appointed Township Officials were also in attendance:

Barbara Krebs, Township Manager	Heather Snyder, Sec. /Treasurer
Jim Yingst, Solicitor	Chief Curtis McCoy
Township Engineer Eric Mains	

No one in the audience.

Call to order

Chairman Robert LeGore turned the meeting over to Jim Yingst, Solicitor.

Solicitor Jim Yingst called for nominations for Chairman of the Board of Supervisors. Supervisor Ted Bortner made motion, of which was seconded by Supervisor Don Knight, to nominate Robert LeGore Chairman for 2017. No discussion. Vote 5-0

Chairman Bob LeGore called for nominations for Vice Chairman Board of Supervisors. Supervisor Ted Bortner made motion, of which was seconded by Supervisor Zach Brillhart, to nominate Supervisor Don Knight Vice Chairman for 2017. No discussion. Vote 5-0

Public Hearing

Chairman Bob LeGore called the public hearing to order to discuss the Stormwater Ordinance 2017-A. No one present in the audience. Discussion to proceed with setting up a meeting with DEP through Dan Moul and EPA through Eric Mains. Target to have meeting part of the workshop at the January 16, 2017 meeting or by the end of January.

Supervisor Ted Bortner made motion to adopt the Stormwater Ordinance 2017-A, seconded by Vice Chairman Don Knight. Vote 5-0

Chairman LeGore called for nominations for Board of Supervisors Committees for 2017. Supervisor Zach Brillhart made motion, of which was seconded by Vice Chairman Don Knight, to nominate the following Supervisors to these respective Committees for 2017.

• Administration:	Chairman Bob LeGore & Vice Chairman Don Knight
• Public Safety:	Vice Chairman Don Knight & Supervisor Ted Bortner
• Recreation:	Supervisor Louann Boyer & Supervisor Zach Brillhart
• Roads:	Chairman Bob LeGore & Supervisor Ted Bortner
• Agricultural Preservation:	Supervisor Zach Brillhart
• Police Pension:	Supervisor Ted Bortner
• Municipal Authority:	Chairman Bob LeGore
• Planning Commission:	Supervisor Zach Brillhart
• Police Negotiation	Vice Chairman Don Knight and Supervisor Ted Bortner
• Maintenance Negotiation:	Chairman Bob LeGore & Vice Chairman Don Knight

Vote 5-0

Chairman Bob LeGore called for the following motions:

Supervisor Zach Brillhart as the voting delegate for the PSATS' Annual Educational Conference in 2017.

To reappoint Heather Snyder, Secretary/Treasurer with bonding at \$750,000.00 and salary compensation at the 2017 rates.

To reappoint the Zoning/Code Enforcement Officer, Maintenance Manager, Chief of Police, and Township Manager at determined 2017 rates.

To reappoint Solicitor, James T. Yingst, 40 York Street, Hanover, PA as Conewago Township Solicitor at rates as in the ongoing contracts.

To reappoint Siana, Bellwoar & McAndrew, LLP as Special Legal Counsel as in ongoing contracts.

To reappoint Eckert Seamans, Michael Miller as special labor council as in ongoing contracts.

To reappoint Harold Eastman as the Zoning Hearing Board Solicitor as in ongoing contracts.

To reappoint Douglas Stambaugh of G.H.I. as Sewage Enforcement Officer and Gannett Fleming as alternate S.E.O. at rates as in the ongoing contracts.

To reappoint Gannett Fleming as the Township Engineer at the rates as in the ongoing contracts.

To reappoint Kevin Adams as Township Emergency Management Coordinator for 2017.

To reappoint David Barnhart term expiring 12/31/2020 and Zachary Brillhart term expiring 12/31/2021 to the Planning Commission.

To appoint James Finecey to the Zoning Hearing Board term expiring 12/31/2021.

To appoint Andrew Lawrence to the Municipal Authority term expiring 12/31/2021.

Positions are open to serve a 6 year term as an Elected Auditor.

Position is open to fulfill the position of Chair of the Vacancy Board.

To reappoint in 2017 Stambaugh-Ness as the contracted C.P.A. for the purposes of auditing the accounts of the Township consistent with the Second Class Township Code Section 917.

To reappoint York-Adams Tax Bureau as the collector of the Local Tax Enabling Act 32 (Earned Income, LST and Delinquent Per Capita).

To reappoint Heather Snyder as delegate and Barbara Krebs as alternate delegate to the Adams County Tax Collection Committee and to the York\Adams Tax Bureau.

To reappoint Barbara Krebs as delegate and David Arndt, Jr. as alternate delegate to the Adams County Council of Governments.

To reappoint Heather Snyder as the Right to Know Officer and David Arndt as the alternate.

To reappoint the Planning Commission, Zoning Hearing Board, Elected Auditor and Municipal Authority members at seated 2017 rates.

Supervisor Ted Bortner made motion to appoint/reappoint all the above listed, seconded by Supervisor Louann Boyer. Supervisor Ted Bortner asked that we send a letter to Deb Ernst who

was not reappointed to the Zoning Hearing Board as a follow up.

Vote 5-0

New Business

Public notice for the 2017 meeting schedule was published on December 24, 2016 in The Gettysburg Times and December 25, 2016 in the Hanover Evening Sun. Supervisor Ted Bortner made motion to approve the advertisements, seconded by Supervisor Zach Brillhart. Supervisor Ted Bortner asked if this could be on the website.

Vote 5-0

Chairman Bob LeGore called for the motion to adopt Resolution 2017-A which establishes the fee schedule for the Township in 2017.

Supervisor Ted Bortner made motion, of which was seconded by Supervisor Louann Boyer, To adopt Resolution 2017-A, Fee Schedule for Conewago Township, as presented.

No Discussion.

Vote 5-0

Chairman Bob LeGore called for the motion to adopt Resolution 2017-B which establishes the Tax Levy at 2.0109 mills for the Township in 2017.

Supervisor Zach Brillhart made motion, of which was seconded by Vice Chairman Don Knight, to adopt Resolution 2017-B, Tax Levy, as presented. Discussion: Supervisor Ted Bortner advised the public of no tax increase. Vice Chairman Don Knight abstained from the vote.

Vote 4-0

Chairman Bob LeGore called for the motion to adopt Resolution 2017-C which authorizes the Secretary/Treasurer to pay certain operating disbursements that may become due and payable prior to the Board of Supervisors official review and approval.

Supervisor Ted Bortner made motion, of which was seconded by Supervisor Zach Brillhart, to adopt Resolution 2017-C, Payment of Operating Disbursements, as presented.

No Discussion.

Vote 5-0

Chairman Bob LeGore called for the motion to adopt Resolution 2017-D, the Disposition of Records for the 2009 Fiscal Year.

Supervisor Ted Bortner made motion, of which was seconded by Supervisor Louann Boyer, to adopt Resolution 2017-D, Disposition of Records, as presented. No

Discussion.

Vote 5-0

Chairman Bob LeGore reviewed the Holiday schedule for 2017 advising no motion was needed. New Year's Day, Good Friday, Memorial Day, Independence Day, Veterans Day, Labor Day, Thanksgiving Day and the day after, and Christmas Day.

Vote 5-0

Other Business

Supervisor Louann Boyer made motion to Solicitor Jim Yingst to file a new application for \$68.50 through the County for the potential Clean and Green Rollback for the 10 acre parcel from Conewago Township to Utz Quality Foods, (the runways were excluded from the Clean and Green program), seconded by Supervisor Brillhart.

Discussion: Solicitor Jim Yingst asked the Board what is the use of the building? The building is used to store mowers.

Vote 5-0

Supervisor Ted Bortner made motion to release Public Improvements Bonding obligations for the Rich Fogel & Son project in the amount of \$37,145.40.

Vote 5-0

Public Comment- None

Announcements

- Elected Auditors Re-Organizational Meeting – Cancelled.
- Zoning Hearing Board – Re-Organizational and Regular Meeting – To be determined

- Planning Commission Re-Organizational and Regular Meeting - 1-6-16 at 7:00 p.m.
- Public Safety Committee Meeting - 1-16-17 at 8:30 a.m.
- Road Committee Meeting - 1-16-17 at 10:00 a.m.
- Board of Supervisors Workshop - 1-16-17 at 5:00 pm
- Board of Supervisors Meeting - 1-16-17 at 7:00 pm

Adjournment

Supervisor Louann Boyer made motion, of which was seconded by Vice Chairman Don Knight,
to adjourn at 5:20 p.m. Vote 5-0

Respectfully Submitted:

Heather Snyder
Secretary/ Treasurer