

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, JANUARY 15, 2018

Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Bob LeGore	Vice Chairman Don Knight	Louann Boyer
Zachary Brillhart	Steven Heller	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Dave Arndt, Code Enforcement/Zoning Officer
Police Chief Curtis McCoy	Heather Snyder, Secretary-Treasurer
Jim Yingst, Solicitor	Eric Mains, Gannett Fleming Engineer
Scott Small, Maintenance Manager	

There was 5 people in the audience including: Tony Eline of 12 Linden Avenue, Linda Bolin of 508 Maple Avenue, Anna Ryan of 504 Maple Avenue, Fran Smith of 213 Linden Ave., and Michael Cooper from The Gettysburg Times.

1. MINUTES

Supervisor Steve Heller made motion to approve the January 2, 2018 Reorganization Minutes, seconded by Supervisor Louann Boyer Vote 5-0

Vice Chairman Don Knight made motion to approve the December 18, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Louann Boyer. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES December report was enclosed in the packet for review.

Thank you letter from Brushtown Athletic Association for the 2017 donation.

Thank you letter from Pat Finch dated January 2, 2018 regarding the prompt attention the Road Department gave to her concern about ice on Stafford Drive.

December 21, 2017 Public, Educational and Governmental Channel (PEG) overview.

3. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration (Knight/LeGore)

Admin Committee Meeting January 17, 2018 at 10:00 a.m.

Public Safety (Knight/Brillhart)

Supervisor Zach Brillhart made motion to approve the final payment in the amount of \$33,938.90 to Swam Electric, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor Zach Brillhart made motion to approve the final payment in the amount of \$29,726.50 to Davidson H & C Co., Inc., seconded by Vice Chairman Don Knight. Vote 5-0

Supervisor Zach Brillhart made motion to approve the final payment in the amount of \$25,286.10 to Dorgan & Zuck, seconded by Supervisor Louann Boyer. Vote 5-0

Supervisor Zach Brillhart made motion to approve the final payment in the amount of \$13,209.41 to Gannett Fleming, seconded by Supervisor Steve Heller. Vote 5-0

Vice Chairman Don Knight made motion to approve Resolution 2018-F Municipal Police Pension Fund, seconded by Supervisor Steve Heller. Supervisor Louann Boyer abstained. Vote 4-0

Recreation (Boyer/Heller)

Recreation Committee Meeting January 17, 2018 at 9:00 a.m.

Supervisor Steve Heller made motion to authorize spending up to \$5,000.00 to reapply state funding for Plum Creek Rec park upgrades, seconded by Vice Chairman Don Knight. Vote 5-0

Agricultural Preservation (Boyer)

Nothing new to report.

Roads (LeGore/Heller)

Chairman Bob LeGore and Supervisor Steve Heller advised Maintenance Manager Scott Small gave the Road Committee a great update in the committee meeting including that the Township has put down 350 tons of asphalt, completed 21.50 miles of crack sealing and cleaned storm drains.

Pension (Knight)

The Committee will be meeting with a 3rd representative.

Planning Commission (Brillhart)

No meeting held in January. February 1, 2018 will be the re-organizational meeting,

Stormwater (Knight/Brillhart)

A meeting will be held on January 25, 2018 at SAVES starting at 6:00 p.m on the credit program.

Taxes

Supervisor Zach Brillhart made motion to approve Resolution 2018-G amending the tax certification fee from \$15.00 to \$20.00, seconded by Supervisor Steve Heller. Vice Chairman Don Knight abstained. Note: This is for the certified tax copy due to cost. Vote 4-0

4. REPORT FROM SECRETARY-TREASURER

Supervisor Louann Boyer made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Steve Heller. Vote 5-0

Supervisor Zach Brillhart made motion to approve payment of the prepaid bills and all invoices noted on the report for January 11, 2018, seconded by Supervisor Louann Boyer. Vote 5-0

5. PUBLIC COMMENT

Chairman Bob LeGore asked that anyone having concerns or questions about the new trash hauler Advanced Disposal to wait until we get to Dave Arndt, Zoning/Code Enforcement Officer section for discussion.

Township resident Anna Ryan from 504 Maple Avenue had questions and concerns about the weeds growing up through the cracks, pot holes in the Township, Code Enforcement not out and about in the Township and neighbor complaints. The Board, Township Manager and Zoning/Code Enforcement Officer Dave Arndt advised.

Supervisor Zach Brillhart advised the Board that Dave Arndt Zoning/Code Enforcement Officer was appointed the Vice President of the COG, and congratulated him on that position knowing he will do a great job.

6. REPORTS FROM DEPARTMENTS

Police

The Police Department December report was enclosed in the packet for review.

Chief Curtis McCoy advised the Board of a troubled person that he mentored.

January neighborhood watch newsletter went out.

The new hire process is still underway.

Computer scanners and monitors have been picked up.

Currently working on 2018 goals and will be discussing in the Administration Committee meeting.

Township Solicitor Yingst

Solicitor Jim Yingst advised he has nothing new to report.

Township Manager

Township Manager Barbara Krebs gave a review of her staff report. The report included discussion on the County funding barrier trees, Police negotiation meeting on January 10, 2018, the Municipal Authority billing to go out in February, reapplying for grants for the Plum Creek Recreation Park, and continuing to work with the Township Engineer on Chapter 94 reports and creating a bid package for I-9 reports.

Township Engineer (Eric Mains, Gannett Flemming, Inc.)

Engineer Eric Mains gave a review of his Engineer's Report for December.

Discussion on street projects for approval.

A memo was prepared for Clarks advising of the Warehouse Meadow BMP Maintenance.

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated January 10, 2018 was enclosed in the packet for review.

Current flow charts on 384 Maple Avenue were included in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for January 10, 2018 was enclosed for review.

Planning Commission meeting for February 1, 2018.

Chairman Bob LeGore turned the meeting over to Dave Arndt, Zoning/Code Enforcement Officer to discuss the new trash hauler for Conewago Township Advanced Disposal. Mr. Arndt gave bullet points to how the procedure worked.

- Waste Management contract expired on December 31, 2017
- Adams County bid out the contract based on the municipalities rules and regulations
- Waste Management, Advanced Disposal, Republic Services and Penn Waste bid on Conewago Township
- Waste Management annual price went from \$184.44 to \$310.68. Advanced Disposal annual price is \$221.40

- Postcards were mailed to the residents by Advanced Disposal and advised the information was placed on the website
- Collection will be from 6:00 a.m. to 6:00 p.m.
- Residents can use their own toter not exceeding 96 gallons
- Electronic Recycling is part of the Advanced Disposal contract and will take place quarterly
- Yard waste pick up will continue
- Large item pick-up will still take place but advised to call ahead to prepare hauler

Chairman Bob LeGore thanked Mr. Arndt and asked the public for any questions they may have regarding trash service.

Township resident Linda Bolin from 508 Maple Avenue and Township resident Anna Ryan of 504 Maple Avenue had some concerns about the trash tag program when contacting Advanced Disposal. Discussion on the tag program advising if you were a tag customer with Waste Management then you're a tag customer with Advanced Disposal. If you are new to being a tag customer then you will need to contact Advanced Disposal to have that switch take place. Several customer service representatives are telling residents different answers. The Township office has been in communication with Advanced Disposal to get clarification to this matter.

Township resident Anna Ryan from 504 Maple Avenue had questions and concerns about a neighbor that blows the grass into the street. Chairman Bob LeGore provided Anna his phone number to call him when this is taking place, or to contact the Police Department.

Supervisor Zach Brillhart noted that public notices for new ordinances and hearings are placed in the paper under the legal notices.

The Board received 3 trash waiver request from residents:

- Matt Neiderer of 24 Skyview Circle
- Donna Neiderer of 25 Lincoln Drive
- Randy Crouse of 173 Chapel Road

Chairman Bob LeGore made motion to grant an exemption for trash service to Matt Neiderer of 24 Skyview Circle as long as he stays in the trash business or lives at this residence, seconded by Supervisor Steve Heller.
Vote 5-0

Vice Chairman Don Knight made motion to deny a waiver for trash service to Donna Neiderer of 25 Lincoln Drive, seconded by Supervisor Zach Brillhart.
Vote 5-0

Chairman Bob LeGore made motion to deny an exemption for trash service to Randy Crouse of 173 Chapel Road, seconded by Supervisor Zach Brillhart.
Vote 5-0

Supervisor Steve Heller made motion to set a policy that all residential properties will have trash collection unless in the trash business, seconded by Chairman Bob LeGore.
Vote 5-0

10. ZONING

Nothing new to report

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

Recreation meeting scheduled for January 17, 2018 at 9:00 a.m.

Admin. Committee meeting scheduled for January 17, 2018 at 10:00 a.m.

Stormwater meeting scheduled for January 25, 2018 at 6:00 p.m.
Planning Commission Reorganizational Meeting scheduled for February 1, 2018 at 6:00 p.m.
Zoning Hearing Board meeting - not needed for February
Road Committee meeting for February 19, 2018 at 9:30 a.m.
Public Safety Committee meeting for February 19, 2018 at 11:00 a.m.
Board of Supervisor's Workshop for February 19, 2018 at 5:00 p.m.
Supervisor Zach Brillhart made motion to approve the advertising of the Board of Supervisor's monthly meeting changing to 6:30 p.m. instead of 7:00 p.m., effective February going forward seconded by Vice Chairman Don Knight. Vote 5-0
Board of Supervisor's Meeting for February 19, 2018 at 6:30 p.m.

13. ADJOURNMENT

Supervisor Zach Brillhart made motion to adjourn the meeting at 8:05 p.m., seconded by Supervisor Steve Heller. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer