

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, FEBRUARY 20, 2017

Chairman Robert LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Robert LeGore Don Knight Ted Bortner Zachary Brillhart
Louann Boyer - Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer
Police Chief Curtis McCoy Heather Snyder, Secretary-Treasurer
Jim Yingst, Solicitor Eric Mains Gannett Fleming, Engineer arrived at 7:04 p.m.

There were several persons in the audience including: Chief of Police Curtis McCoy, Maintenance Manager Scott Small, Tony Eline, Tom Lawrence Fire Chief for SAVES, Charlotte Shaffer of 44 S. Allwood Drive, Bob Miller of 3176 Hanover Pike, Rob Hoverkamp of 19 Blenheim St., Steven Heller of 192 Stafford Dr., Lillian Reed with the Hanover Evening Sun and Fred Wilke of 248 Oxford Ave.

Solicitor Jim Yingst called the hearing to order at 7:02 p.m. for Ordinance 2017-B, amending Chapter 155 Section 82 height of fences and walls permitted in front yard. Solicitor Jim Yingst opened the hearing with public comment. No public comment.

Supervisor Ted Bortner made motion to approve Ordinance 2017-B amending Chapter 155 Section 82, seconded by Supervisor Zach Brillhart. Vote 4-0

Solicitor Jim Yingst adjourned the hearing at 7:04 p.m.

1. MINUTES

Supervisor Zach Brillhart made motion to approve the January 16, 2017 Workshop and Regular meeting minutes, seconded by Vice Chairman Don Knight. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

SAVES -

Fire Chief Tom Lawrence spoke about the 2016 Emergency Services Report. Mr. Lawrence gave an overview of his report and thanked Manager Barbara Krebs, Maintenance Manager Scott Small, the Police Department and the citizens of the Township. The January report was enclosed for review.

January 20, 2017 Comcast letter about set-top boxes upgrade for customers. Supervisor Bortner asked for the notification to be placed on the website.

Waste Management is moving pick-up days for trash collection and recycling for 275 residents, mainly Indian Ridge development, to a Thursday pick-up. Waste Management will notify the residents.

Black Lane Bridge Replacement detour scheduled for March 13, 2017 through August 25, 2017.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Don Knight made motion to enter into a Government Purchase program with Cintas for 36

months for Maintenance Uniforms, seconded by Supervisor Zach Brillhart.

Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner announced the Public Safety Committee meetings are held the 3rd Monday of the Month at 8:30 a.m. the public is welcomed to attend. Mr. Bortner referenced the Emergency Plan that has been in discussion and that it is in place when needed. Renovations are moving forward in the Police Department a final plan will be available in May for review.

Recreation (Knight/Boyer)

Supervisor Zach Brillhart explained that the funds for the Rec park can only be used for the Rec park. Developer's paid those fees and that helped in the purchase of the Rec park facility. The Township is currently accepting donations for anyone that would be interested in donating. Mr. Brillhart also explained how the staff is working on grants to help with the funding.

Supervisor Ted Bortner advised how the process works that Developer's pay those fees and the Township has 2 years to use those funds. The Township Board felt that moving forward with the purchase of the Airport property was needed.

Chairman Bob LeGore advised the Plum Creek Park facility is a 7 phase project.

Township resident Rob Hoverkamp of 19 Blenheim asked the Board if the Township did not use the Developer funds and gave that money back, would the Developer's return that money to the residents? The Board felt that most likely would not take place.

Agricultural Preservation (Brillhart)

Supervisor Zach Brillhart advised the County has asked for the Board to be part off of the Ag Preservation for the property on Hanover Pike.

Roads (Bortner/Knight)

Supervisor Ted Bortner advised that crack sealing continues and that roads are in good shape.

Supervisor Zach Brillhart made motion to authorize the Maintenance staff to apply the millings to the unimproved section of Water Street intersecting Airport Road accessing Plum Creek Recreation facility and to authorize G.B. Groft, Inc., to compact the millings at a cost not to exceed \$1,400.00, seconded by Supervisor Ted Bortner.

Pension

Supervisor Ted Bortner advised the Committee had a meeting today and that the Pension is in good shape. March 20, 2017 is the next meeting. Chairman Robert LeGore advised the Committee meetings are advertised and the public is welcome to attend.

Planning (Brillhart)

Supervisor Zach Brillhart was absent for the last Planning Commission meeting. Comprehensive Plan Section 6 was reviewed at the last meeting. Supervisor Ted Bortner explained about land usage foundation. Board of Supervisors will advertise once the revisions are ready to be reviewed by the public for input.

4. REPORT FROM SECRETARY-TREASURER

Vice Chairman Don Knight made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Ted Bortner.

Vote 4-0

Supervisor Ted Bortner made motion to approve payment of prepaid bills and all invoices noted on the report for February 15, 2017. Supervisor Zach Brillhart seconded the motion.

Vote 4-0

5. PUBLIC COMMENT

Bob Miller of 3176 Hanover Pike expressed his concerns and questions on MS4, budgeting and expenditures. Township Manager Barbara Krebs explained that the December meeting approved the MS4 budget. The Re organizational meeting approved the rate for MS4 at \$79.19 per year.

Chairman Bob LeGore explained how the Board with the help of Dan Moul to set up a meeting with DEP and EPA, however that meeting did not happen, they would not meet on an individual basis.

Township Engineer Eric Mains explained our checklist of requirements that are mandated to follow and proceeding forward with the permit.

Supervisor Ted Bortner explained the charts on the wall, the clean water act, the Advisory Committee that was Set up to work on MS4.

Charlotte Shaffer of 44 S. Allwood Drive had several questions and concerns about MS4 budgeting and expenditures, how that will be displayed for the public and the Stormwater Pollution Reduction plan. Township Engineer Eric Mains gave an overview of how that process works.

Ray Presley of 168 Puma Drive asked questions about the auditing of MS4. Township Eric Mains gave an overview of how that process is mandated.

REPORTS FROM SUPERVISORS

Supervisor Ted Bortner explained his role as a Supervisor, running for office and what that means to the public. He expressed his concern that an open seat is usually at the table, along with other meetings, committee's and budget workshop's. Supervisor Bortner would like to go on record asking Supervisor Louann Boyer to resign from the Board. Supervisor Ted Bortner expressed this being the toughest comment for him but that the situation is not getting better it is getting worse.

Charlotte Shaffer of 44 S. Allwood Drive can you go through the process with the by-laws to force the resignation of a Supervisor? The Board has little power to remove a Supervisor from their position. Mrs. Shaffer asked if the citizens can do anything? Solicitor Jim Yingst stated that a petition would need to be filed with the Governor's office.

Chairman Bob LeGore advised he has had discussion with Supervisor Louann Boyer about her role as a Supervisor. Commitments change and the Board is understanding of that however the Board consist of 5 members not 4. There are several residents running for Supervisor and they ask to make the commitment to the taxpayers with no personal agendas. Also consider attending the County Commissioner's meetings.

Vice Chairman Don Knight expressed that anyone running for office to commit to the position.

6. REPORTS FROM DEPARTMENTS

Police

Police Report for January was prepared in the packet.

Police Chief Curtis McCoy advised the public of the Neighborhood Watch program, to watch for e-mails that will be sent out, and if they are not currently on the list to receive e-mails they can use e-mail pdadmin@conewagotwp.org to get on the notification list.

Chief Curtis McCoy and Anna Lescalleet attended records office training.

Officer Grim and Officer Bevenour attended training.

Chief Curtis McCoy advised that he is continuing to work on policy writing.

Chairman Bob LeGore commented to keep up the good work and keep the guys safe.

Township Solicitor Yingst

Solicitor Jim Yingst reported that he has been working on reviewing agreements, ordinances and security agreements.

Township Manager

Manager Barbara Krebs reviewed her staff report advising the Board of the February 16, 2017 negotiations with the Maintenance Department and the Police Department of their Collective Bargaining Agreements.

The Hanover Water Filter Plant meeting will be on February 09, 2017.

The Hanover Regional Joint Bid opening will be February 22, 2017 three supervisors will need to represent the Township for a quorum.

29.5 miles of roads the Township is responsible for.

Plum Creek Recreation Park grant through DCNR for \$25,000.00

Township Engineer (Eric Mains, Gannett Flemming, Inc.)

Engineer Eric Mains gave a review of his Engineer Report for February 2017.

Mr. Mains advised that Blettner Avenue will be bid out next month, the portion of McSherrystown to State Farm for millings, pipes and resurfacing.

7. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated January 12, 2017 – February 14, 2017 and current flow charts were enclosed in the packet for review.

A new form for code violations will be used, it is a door hanger.

8. SUBDIVISION/LAND DEVELOPMENT

Subdivision and Land Development Status Report for February 2017 was enclosed for review.

Planning Commission minutes dated February 2, 2017 were enclosed for review.

Supervisor Ted Bortner made motion to approve the Preliminary/Final plan extension for T. Baird McIlvain request letter dated February 7, 2017 for 2 months until April 17, 2017, seconded by Supervisor Zach Brillhart.

Vote 4-0

Vice Chairman Don Knight made motion to release Public Improvement Bonding for the John H. Myers & Sons Project in the amount of \$32,620.50 of which was seconded by Supervisor Ted Bortner.

Vote 4-0

9. ZONING

Nothing new to report.

10. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

11. MEETING SCHEDULE

Zoning Hearing Board Reorganizational meeting for March 1, 2017 at 7 p.m.

Planning Commission meeting for March 2, 2017 at 7 p.m.

Municipal Authority meeting for March 3, 2017 at 6 p.m.

Public Safety Committee meeting for March 20, 2017 at 8:30 a.m.

Road Committee meeting for March 20, 2017 at 10:00 a.m.

Pension Committee meeting for March 20, 2017 at 11:00 a.m.

Board of Supervisor's Workshop for March 20 2017 at 5 p.m.

Board of Supervisor's Meeting for March 20, 2017 at 7 p.m.

12. ADJOURNMENT

Supervisor Zach Brillhart made motion, seconded by Supervisor Don Knight to adjourn the meeting
at 8:25 p.m.

Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer