

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**

**541 OXFORD AVENUE**

**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING, MARCH 20, 2017**

Chairman Robert LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Robert LeGore                      Louann Boyer                      Ted Bortner                      Zachary Brillhart  
Don Knight - Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager                      Dave Arndt, Code Enforcement/Zoning Officer  
Police Chief Curtis McCoy                      Heather Snyder, Secretary-Treasurer  
Jim Yingst, Solicitor                      Eric Mains Gannett Fleming, Engineer  
Angela Pabon, Assistant Secretary-Treasurer

There were several persons in the audience including: Maintenance Manager Scott Small, Tony Eline 12 Linden Avenue, Charlotte Shaffer of 44 S. Allwood Drive, Bob Miller of 3176 Hanover Pike, Rob Hoverkamp of 19 Blenheim St., Steven Heller of 192 Stafford Dr., Fred Wilke of 248 Oxford Ave., Mr. Murren of 137 Wappler Drive, and John Smith of 55 Conewago Drive.

**1. MINUTES**

Supervisor Ted Bortner made motion to approve the February 20, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart .                      Vote 4-0

The March 13, 2017 meeting minutes from the Conewago Township Municipal Authority were included in the packet for informational purposes.

**2. COMMUNICATIONS AND INTERACTIONS**

The SAVES February report was enclosed in the packet for review.

Supervisor Zach Brillhart made motion to approve McSherrystown Borough use of Cheetah Field for the baseball league programs, seconded by Supervisor Ted Bortner.                      Vote 4-0

York Adams Tax Bureau monthly tax report included for review.

The Liquid Fuels payments of \$222,428.86 was received on March 8, 2017.

Meeting times for the Zoning Hearing Board and the Planning Commission have changed from 7:00 p.m. to 6:00 p.m.

**3. REPORT FROM COMMITTEES**

**Administration (Knight/LeGore)**

Supervisor Louann Boyer made motion to ratify the action of Township Manager in declaring a State of Emergency for Conewago Township effective Monday, March 13, 2017 at 3:00 p.m. until Wednesday, March 15, 2017 at 10:00 a.m., seconded by Supervisor Ted Bortner.                      Vote 4-0

Supervisor Ted Bortner made motion to approve Resolution 2017-H, Declaration of Disaster Emergency for Snow Storm Stella, seconded by Supervisor Louann Boyer.                      Vote 4-0

Supervisor Ted Bortner made motion to approve the Assistant Secretary-Treasurer successful completion of probationary status to regular full-time status per the personnel manual, salary to reflect the increase wage of 5% effective April 10, 2017, seconded by Supervisor Zach Brillhart. Vote 4-0

**Public Safety (LeGore /Bortner/Alternate Knight)**

Supervisor Ted Bortner made motion to approve Resolution 2017-J Emergency Operation Plan, seconded by Supervisor Louann Boyer. Vote 4-0

Chief Curtis McCoy gave an update on the Police Renovation, building plans should be available early April and then the next step would be for the project to bid.

**Recreation (Knight/Boyer)**

Supervisor Zach Brillhart advised that the Planning Commission wrote a support letter about the Plum Creek Park to the Township.

Supervisor Zach Brillhart made motion to approve Resolution 2017-I for support to the Township from the Board of Supervisor's for Plum Creek Park, seconded by Supervisor Ted Bortner. Vote 4-0

**Agricultural Preservation (Brillhart)**

Nothing new to report.

**Roads (Bortner/Knight)**

Supervisor Ted Bortner thanked the Maintenance Department for a job well done during Snow Storm Stella, since they were understaffed.

Chairman Bob LeGore advised the public to not blow snow back out onto the streets, if needed a Police Officer can be placed in each plow truck to cite residents that do not cooperate.

Mr. David Murren of 75 Wappler Drive asked the Board if anything could be done to improve Wappler Drive, Maintenance Department was out and put millings at the drop off and when using the snow blower the millings clog the snow blower. Discussion on where Wappler Drive is on the Road Maintenance schedule, Road Foreman Scott Small advised it is on 2018/2019 schedule. Township Manager Barbara Krebs advised it will be looked at on April 3, 2017.

Mr. John Smith of 55 Conewago Drive advised the Board that Conewago Drive only had 1 swipe down the street, he would like to see the Road Department do a better job with snow removal.

Supervisor Zach Brillhart made motion to accept H&F Tire withdrawal of their bid for #15-40 motor oil in drums as part of the Hanover Group Bid, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Zach Brillhart made motion to award the bid to PPC Lubricants at \$6.85 per gallon as part of the Hanover Group Bid, seconded by Supervisor Ted Bortner. Vote 4-0

**Pension**

Supervisor Ted Bortner made motion to approve Resolution 2017-G Municipal Police Pension Fund, seconded by Supervisor Zach Brillhart. Supervisor Louann Boyer abstained from the vote. Vote 3-0

Supervisor Ted Bortner advised that the Township is looking into fiduciary insurance.

Next meeting is scheduled for April 20, 2017 at 10:00 a.m. this is a public meeting.

**Planning Commission (Brillhart)**

Supervisor Zach Brillhart advised the Planning Commission continues to work on the comprehensive plan.

The chapter that was reviewed at the last meeting had to do with public facilities and a concerned developer had asked why the In-Lieu Fee of \$4,250.00, which is substantially higher than surrounding municipalities. Supervisor Ted Bortner indicated that is part of the process and will be reviewed.

#### **4. REPORT FROM SECRETARY-TREASURER**

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Zach Brillhart. Vote 4-0

Supervisor Ted Bortner made motion to approve payment of prepaid bills and all invoices noted on the report for March 20, 2017, seconded by Supervisor Zach Brillhart. Vote 4-0

#### **5. PUBLIC COMMENT**

John Smith of 55 Conewago Drive asked about the horseshoe pits at Cheetah Park being moved away for the kids activities. The Board advised this is not in Conewago Township. Mr. Smith also asked how to get ones Stormwater billed reduced. Township Engineer Eric Mains explained that the Committee will be meeting Friday to discuss the credit program.

Ron Noel of 65 Chapel Road had some questions about Stormwater how much time do other Municipalities have to comply with Stormwater? Township Engineer Eric Mains advised the deadline is September 14, 2017 for permit submittal and gave some insight on other Municipalities and Borough who filed exemptions.

Fred Wilke of 248 Oxford Avenue had some questions and concerns about Stormwater from previous asked questions in the Board of Supervisor's Workshop. Discussion with Township Engineer Eric Mains about the Pollution Reduction Plan and Farmer's having field run off and how the Bethlum mines are affected by Stormwater? The possibility of a non-traditional plan or falling under their own MS4. Mr. Wilke also asked about liquid fuels monies received being more than expected, Township Manager Barbara Krebs explained this is based off of mileage of roads maintained and comes from the gas pump tax.

#### **REPORTS FROM SUPERVISORS**

Supervisor Louann Boyer addressed the public and the Board of Supervisors on the recent article that was in the paper. Supervisor Boyer advised she was shocked that no one came to her to discuss, she had back surgery in 2015 and a hip replacement in 2016, she lost her father and ex-father in-law, doing what she could when she could. She attended the Re-organizational meeting, the January regular Board meeting she was sick, and the February Board meeting she attended her ex-father-in-law's funeral. She was scheduled for a knee replacement on Tuesday last week but the snow storm cancelled it and she didn't reschedule until after this Board meeting so she could set the record straight. 2016 was a rough year and she apologized for that. She has been told by the public to stay strong. She has been servicing the community for 17 years. Supervisor Boyer advised she is not a quitter and will not be pushed out.

Charlotte Shaffer from 44 S. Allwood Drive spoke up to let Supervisor Louann Boyer know she was the one to call the media, asking for Supervisor Louann Boyer to resign and that she does stand by her previous statements. Mrs. Shaffer advised this is not personal but from a taxpayer point of view.

Supervisor Ted Bortner advised that this topic was very hard to bring up on numerous occasions and that he did sympathize with Supervisor Boyer, however a Supervisor takes an Oath of Office with Fidelity. Supervisor Bortner advised that Supervisor Boyer's input is good when she is here. On February 22, 2017 the Hanover Borough Group Bid needed 3 Supervisor's present, Supervisor Boyer could not attend and Supervisor Bortner took her spot.

Chairman Bob LeGore advised the comments in the paper were not said. Chairman LeGore talked about the lack of communication not being true. E-mails go out to all 5 Supervisor's with no response from Supervisor Boyer. Supervisor Boyer responded advising she was told not to respond to e-mail from previous discussions.

Township Manager Barbara Krebs advised that the e-mails are for verification of meetings to know who will be in attendance.

Supervisor Zach Brillhart advised he is a full-time student and works and that he is able to fulfill his duties to the tax payers.

## **6. REPORTS FROM DEPARTMENTS**

### **Police**

Police Report for February was prepared in the packet.

Police Chief Curtis McCoy advised the Neighborhood Watch letter went out March 6, 2017 which talked about scams with the IRS scams.

Police Chief Curtis McCoy would like to thank Sergeant Gary Baumgardner for filling in during his absence.

### **Township Solicitor Yingst**

Solicitor Jim Yingst reported that he had been working on right to know requests the Township received. Hearing on Elk Drive is scheduled for April 6, 2017 for maintenance issues.

### **Township Manager**

Manager Barbara Krebs reviewed her staff report advising the Board

Supervisor Ted Bortner made motion to hire an employee for the Maintenance Department based on the United Steelworker's contract, seconded by Supervisor Zach Brillhart. Vote 4-0

### **Township Engineer (Eric Mains, Gannett Flemming, Inc.)**

Engineer Eric Mains gave a review of his Engineer Report for March 2017.

The Villas at Cattails request for dedication, April 3, 2017 at 8:30 a.m. a walk through will take place. Township Manager Barbara Krebs, Township Engineer Eric Mains and Supervisor Zach Brillhart will be in attendance.

Supervisor Louann Boyer made motion to advertise the bidding for 2017 Blettner Avenue Road Reconstruction Project, seconded by Supervisor Zach Brillhart. Vote 4-0

Supervisor Ted Bortner made motion to ratify the action of the Township Manager authorizing Gannett Fleming to review the Bond Reduction requests for the Chapel View development and make appropriate recommendations, seconded by Supervisor Zach Brillhart. Vote 4-0

## **7. CODE ENFORCEMENT**

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated February 14, 2017 – March 16, 2017 and current flow charts were enclosed in the packet for review.

## **8. SUBDIVISION/LAND DEVELOPMENT**

Subdivision and Land Development Status Report for March 2017 was enclosed for review.

Planning Commission minutes dated March 2, 2017 were enclosed for review.

Supervisor Ted Bortner made motion to reapprove the Preliminary/Final plan that was approved in August 2016 and Resolution 2016-M, seconded by Supervisor Zach Brillhart. Discussion: No outstanding conditions. The plan is also approved through the Hanover Borough. Vote 4-0

Chapel View – Development Bond

Request a reduction of the existing performance bonds

Phase 2A current bond \$205,644.67 requested amount \$107,814.96

Phase 2B current bond \$87,083.70 requested amount \$34,993.20

Phase 2C current bond \$132,370.98 requested amount \$74,828.05

Supervisor Ted Bortner made motion to reduce the currently held public improvements bonding for the Chapel View residential development project such that Phase 2A is set at \$107,814.96, Phase 2B is set at \$34,993.20 and Phase 2C is set at \$74,828.05, conditioned on the Developer providing all revised and supporting bonding documents to the Township in such form as suitable to the Township and/or Township Solicitor, seconded by Supervisor Louann Boyer. Vote 4-0

Mr. Murren had concerns about the roads in Chapel Ridge not being plowed well. Mr. Murren was advised that those roads do not belong to the Township and the development needs to be 80% complete before the Township will except the roads.

**9. ZONING**

Nothing new to report.

**10. OTHER BUSINESS, Comments, and Announcements**

Nothing new to report.

**11. MEETING SCHEDULE**

Zoning Hearing Board Reorganizational meeting for April 5, 2017 at 6:00 p.m.

Planning Commission meeting for April 6, 2017 at 6:00 p.m.

Public Safety Committee meeting for April 17, 2017 at 8:30 a.m.

Road Committee meeting for April 17, 2017 at 10:00 a.m.

Board of Supervisor’s Workshop for April 17, 2017 at 5 p.m.

Board of Supervisor’s Meeting for April 17, 2017 at 7 p.m.

Recreation Committee Meeting for April 19, 2017 at 9:00 a.m.

Admin. Committee Meeting for April 19, 2017 at 10:00 a.m.

**12. ADJOURNMENT**

Supervisor Ted Bortner made motion, seconded by Supervisor Zach Brillhart to adjourn the meeting at 8:22 p.m. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer