

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, APRIL 18, 2016

Chairman LeGore called the meeting to order at 7:06 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Robert LeGore

Vice Chairman Donald Knight

Ted Bortner

Zachary Brillhart

Louann Boyer was absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager

Dave Arndt, Code Enforcement/Zoning Officer

Jim Yingst, Solicitor

Eric Mains, Buchart-Horn Engineer

Heather Snyder, Secretary/Treasurer

Carl Segatti, Interim Chief of Police

There were 3 person total in the audience including: Maintenance Manager Scott Small, Ray Pressley, and Anthony Floyd (resident)

1. MINUTES

Supervisor Ted Bortner made motion to approve the draft minutes from the March 21, 2016 workshop and regular meeting. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

SAVES Monthly Report was enclosed for review.

Adams County Tax Collection Committee Minutes were enclosed for review.

Adams County Medicine Take Back Collection scheduled for April 30, 2016.

Spring Yard Waste Clean Up scheduled for May 14, 2016.

McNess letter dated April 6, 2016, was enclosed for review regarding the East Berlin Area Joint Municipal Authority.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Donald Knight made a Motion establishing a Deferred Compensation plan for employees of Conewago Township administered through the Township payroll department. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

Vice Chairman Donald Knight made a Motion to establish a brokerage account administered by Mark Riggs of Hanover Capital Management under the Conewago Township Section 457 Deferred Compensation plan. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner made a Motion to authorize the Township Manager to execute an agreement with Ron Smeal to provide consulting services by conducting an executive search for the Chief of Police position for the Township with clarity on the Identification Clause. Vice Chairman Don Knight seconded the motion. Vote 4-0

Recreation (Knight/Boyer)

Vice Chairman Don Knight advised the Recreation meeting has been cancelled for April.

Agricultural Preservation (Brillhart)

Nothing to report.

Roads (Bortner/Knight)

Supervisor Ted Bortner made motion to authorize the Township Engineer Eric Mains of Buchart Horn to proceed with Option 1 – No Reduction of Street Width/Resurface. Vice Chairman Knight seconded the motion. Vote 4-0

Pension Board (Bortner)

Next meeting April 28, 2016.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer’s Report. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

5. PUBLIC COMMENT

Anthony Floyd of 15 Apache Pass presented to the Board his issue with privacy of his back yard and Food Lion behind him. Discussion of the privacy fence and to pursue a Zoning Hearing application if interested.

6. REPORTS FROM DEPARTMENTS

Police (Interim Chief Carl Segatti)

Police Report for March was presented.

Township Solicitor Yingst

Recreation/Airport property – Bid documents will be available

Township Manager

Vice Chairman Donald Knight made a motion to accept the presented Pension Audit Report. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

Supervisor Zachary Brillhart made a motion to accept the presented Township Audit Report. Supervisor Ted Bortner seconded the motion. Vote 4-0

Township Engineer (Eric Mains, Buchart-Horn, Inc.)

Eric Mains gave an overview on his Engineer’s Report for April 2016. Permission to proceed with the Wetzels Dr. reconstruction project.

7. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated April, 2016.*

8. SUBDIVISION/LAND DEVELOPMENT

Supervisor Ted Bortner made a motion to extend plan approval request for Trone Rental property to August 1, 2016. Supervisor Zachary Brillhart seconded the motion. Vote 4-0

9. ZONING

ZHB case 4-2016 will be held May 4, 2016. The case is for the service station at 409 Third Street.

10. OTHER BUSINESS, Comments, and Announcements

Nothing to report

11. MEETING SCHEDULE

Public Safety Meeting – May 2, 2016 at 8:30 a.m. (Supervisor Don Knight to attend for Chairman Bob LeGore)

Road Committee Meeting – May 2, 2016 at 10:00 a.m.
Zoning Hearing Board Meeting – May 4, 2016 at 7:00 p.m.
Planning Commission Meeting – May 5, 2016 at 7:00 p.m.
Board of Supervisors Workshop – May 16, 2016 at 5:30 p.m. Discussion to move the Board of Supervisor’s Workshop to 5:00 p.m., advertise to move Workshops to 5:00 p.m.
Board of Supervisors Meeting – May 16, 2016 at 7:00 p.m.
Recreation Committee Workshop – May 18, 2016 at 8:00 a.m.
Recreation Committee Meeting – May 18, 2016 at 9:00 a.m.
Administration Committee Meeting – April 20, 2016 at 10:00 a.m.
Police Pension Committee Meeting – April 21, 2016 at 10:00 a.m.
Stormwater meeting to be added to schedule.

12. ADJOURNMENT

Supervisor Zachary Brillhart made motion, seconded by Supervisor Ted Bortner to adjourn the meeting at 7:31 p.m.

Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer