

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**

**541 OXFORD AVENUE**

**HANOVER, PA 17331**

[www.conewagotwp.org](http://www.conewagotwp.org)

**BOARD OF SUPERVISORS REGULAR MEETING, JUNE 15, 2015**

Chairman LeGore called the meeting to order at 7:00 pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Robert LeGore, Chairman                      Deb Ernst              Don Knight, Vice Chairman.

Louann Boyer and Ted Bortner was absent.

The following appointed Township professionals were also in attendance:

Jim Yingst, Solicitor

Eric Mains, Township Engineer

Heather Snyder, Assistant Secretary /Treasurer

There were 9 persons total in the audience including; three employees, Maintenance Manager Scott Small, Road Employee Joseph Ernst & Interim Chief of Police Barry Sease. Donald and Delores Sneeringer of 38 Oak Drive. Richard and Darlene Smith of 28 Maple Drive. Kevin Adams Emergency Management Coordinator and Andy Weaver of SAVES.

**1. MINUTES**

**Vice Chairman Don Knight made motion to approve the draft minutes from the May 18, 2015 workshop and regular meeting. Supervisor Ernst seconded the motion. Vote 3-0**

**Supervisor Ernst made motion to approve the draft minutes from the May 27, 2015 Special Meeting. Vice Chairman Donald Knight seconded the motion. Vote 3-0**

**2. PUBLIC COMMENT**

Chairman LeGore advised that Kevin Adams Emergency Management Coordinator and Andy Weaver with SAVES were in attendance to answer any questions regarding the fire at Miller Chemical. No persons present offered any further discussion.

**3. COMMUNICATIONS AND INTERACTIONS**

- There are vacancies on the Board of Elected Auditors and on the Vacancy Board.
- SAVES May 2015 Monthly Report.
- Adams County SPCA Renovation Celebration June 19, 2015.
- Adams County Rescue Mission Recycling Center is currently not accepting computers, peripheral computer devices or television devices. These devices must be properly recycled and may not be accepted by Solid Waste Disposal. Chairman LeGore suggested Affordable Computers may be accepting electronics.

**4. REPORTS FROM SUPERVISORS**

**Vice Chairman Knight**- No report.

**Supervisor Ernst**- No report.

**Chairman LeGore**- Thanked all agencies, police, employees, volunteers, fire companies, everyone involved in the Miller Chemical fire. Anyone with questions or concerns can contact DEP. A link will be added to the website with information.

## 5. REPORT FROM COMMITTEES

**Administration (Ernst/Knight)** – Supervisor Ernst made motion seconded by Vice Chairman Knight to approve the transfer of \$695.00 from the general fund to the IT account for Zoning for the purchase of a laptop with a docking station for Dave Arndt. Vote 3-0

Supervisor Ernst made motion seconded by Vice Chairman Knight to approve legal contingencies for a final payment to the former staff for resolving all prior issues. Vote 3-0

### **Public Safety (LeGore/Bortner)** –

Request from a Police Officer to pursue his Master's Degree in accordance with the Collective Bargaining Agreement will be approved provided all contingencies are completed as per the Collective Bargaining Agreement. The Officer will be reimbursed for his studies for further education.

Supervisor Ernst made a motion seconded by Vice Chairman Knight to proceed with a letter to Chief Williams based on legal counsel recommendations. Vote 3-0

Vice Chairman Knight made a motion seconded by Supervisor Ernst to ratify the action of the Police Department to purchase a new camera. Vote 3-0

**Agricultural Preservation (Bortner/Knight)** – No report.

**Roads (Bortner/Knight)** – Supervisor Ernst made a motion seconded by Vice Chairman Knight to proceed with the ARLE Grant for the Mt. Pleasant signal to upgrade to video detection at 50% match or \$6,500.00. Vote 3-0 Discussion: Township Engineer Mains advised the signal permits will need to be revised. A letter was sent to Dan Moul's office. Township Engineer Mains and Maintenance Manager Small will work to complete this by the end of June deadline.

Chairman LeGore asked the status of Rt. 116 intersection. Township Engineer Mains advised the plans are into PennDOT for review according to the contractor JMT. Township Engineer Mains advised JMT submitted a Resolution to have approved for tonight's meeting. Because of the timing a formal Resolution could not be generated by the Township staff for execution. The Board has not seen the final plans and is concerned that a dedicated left turn phase is needed. The Board also wanted to need to verify with McSherrystown to see if Conewago needs to be the primary signer. After discussion no Resolution was agreed upon for tonight's meeting and will be discussed prior to the next month's meetings.

**Recreation (Knight/Ernst)** – Supervisor Ernst advised the next open house is July 27 at 6:00 p.m. at the airport hanger. Information will be put on the website.

## 6. REPORT FROM SECRETARY-TREASURER

Supervisor Ernst made motion, of which was seconded by Supervisor Knight, to approve the Treasurer Report as presented. No discussion. Vote 3-0

Discussion regarding Supervisors reimbursement/compensation for attendance at PSATS or any other conventions/trainings.

Solicitor Yingst advised that most duties a Supervisor performs fall under their monthly pay. Reasonable expenses such as mileage, attendance of the Council of Governments, PSATS Conference voting delegate could be compensable.

## 7. PUBLIC COMMENT

Richard Smith of 28 Maple Drive had discussion on the deeds in Conewago Heights stating no chickens. Supervisor Ernst advised that if your deed states that you cannot have chickens, an ordinance cannot override the deed. Solicitor Yingst advised that the Township will not enforce deed restrictions if an Ordinance is passed.

Richard Smith advised that Peanut Drive is a pleasure to drive on and a job well done. He has a concern about the water not draining correctly at the intersection of Evergreen and Peanut Drive. Township Engineer Eric Mains is aware of this and has been in contact with Conewago Contractors since there is a 1 year warranty for the street. Mr. Smith also had concern with Peanut Drive and Hemlock Drive with the poor job that was done tying that project together. The Township is aware of this as well.

Richard Smith has a concern on Oak Drive where the water line has been rerun and the ground sinking in. Hemlock Drive the sewer line was put in and needs to be touched up. Mr. Smith asked what street is next for the Township 5 year plan? Township Engineer advised we are in the processing of evaluating what street will be worked on next and will start the process on the next 5 year plan.

Richard Smith inquired about the absence of a Manager, Secretary-Treasurer and Chief of Police. Supervisor Ernst advised that Mark Schroyer has been hired as Township Manager to start June 30, 2015. Chairman LeGore advised that Barry Sease is acting as Interim Police Chief and that the Secretary/Treasurer left for a higher level position.

Richard Smith inquired about a residence burning without a fire pit. Chairman LeGore will have David Arndt, Zoning and Code Enforcement Officer look into the issue.

Richard Smith also had concerns with the residents mowing grass and blowing it out on the street. Concerns were noted, no further discussion was held.

## 8. REPORTS FROM DEPARTMENTS

### ▪Police Chief

- The Chief's monthly report was in the Supervisor packet for review.
- Completed a grant application with the Attorney General's office for \$1,000.00 for two portable breath test units.
- Officer Duncan attended the 3 day Emergency Vehicle Operations Course.
- Officer Bailey completed the Taser Instruction Recertification Course.
- Donald and Dolores Sneeringer have been recognized for the years of service as crossing guards to Conewago Township. Chairman LeGore read Resolution 2015-R Commendation and Appreciation to the Sneeringer's.

**Supervisor Ernst made a motion seconded by Vice Chairman Knight for Resolution 2015-R Commendation & Appreciation for Crossing Guards Donald and Dolores Sneeringer.**

**Vote 3-0**

### ▪Township Solicitor Yingst

- Conference call regarding Puma Drive water issue, Township Engineer Eric Mains to discuss this later in the meeting under his report.
- Verizon Wireless reviewed Stormwater Maintenance and Operations agreement.

- Preparation of the Manager’s contract.
- Police Department cannot require a Solicitation Permit for the Jehovah’s Witness door to door solicitation based on Freedom of Speech and Freedom of Religion.
- Discussion with Zoning/Code Enforcement Officer Dave Arndt that the civil action hearing has been postponed.
- Agreement of the Land Acquisition from the property of the Preserves no settlement date at this time.
- Letter was sent to the contractor to collect payment of \$8,000.00 for the barn removal at the Rec Park (Airport Road). Maintenance Manager Scott Small has been in contract with the contractor and the contractor would like to set up a payment plan. **Chairman LeGore made motion seconded by Vice Chairman Knight to have Solicitor Jim Yingst proceed with a payment plan with interest and penalties for the collection of payment for the barn.** **Vote 3-0**

•**Township Administration**

- No Activity

•**Township Engineer**

- Eng. Mains presented his monthly Municipal Engineer's Report dated June 15, 2015.
- Providence Drive- **Vice Chairman Knight made a motion seconded by Supervisor Ernst to proceed with the agreement with Kinsley Construction in the amount of \$186,790.00.** **Vote 3-0**
- MS4 – Permit application is due September 2017. Permits will be effective starting March 2018. Costs involved with setting up permit and program will need to be made part of the budget.
- Maintenance District – Completed the draft and submitted to the Township, will work to get a date for a review meeting to finalize.
- **Supervisor Ernst made a motion seconded by Vice Chairman Knight to authorize the work on the next 5 year Phase II PIBB loan.** **Vote 3-0**
- PEANUT DRIVE – 1 year Field view report completed submitted to PennDOT and The Township.
- Puma Drive - **Vice Chairman Knight made a motion seconded by Supervisor Ernst to not require a grading plan of Mr. Jeff White under a “minor activity” clause in the Ordinance and to authorize the Township Engineer Eric Mains to draft a conditions letter to be signed by the resident to address that if any “adverse” side effects do come up related to this it is not the Township’s issue, it is a private matter.** **Vote 3-0**

•**Township Engineer**

- Villas at Cattail- Scott DeBell, C.S. Davidson, Inc. – No Activity.

**9. CODE ENFORCEMENT**

- Activities report from Zoning/Code Officer was provided.

**10. SUBDIVISION/LAND DEVELOPMENT**

- SALDO Status report updated: June 11, 2015
- Verizon Wireless LDP – Agreement needs signature by Chairperson.
- Draft Planning Commission meeting minutes no June meeting held.
- Sheaffer Land Development Plan- No activity.

**11. ZONING**

- There will be no zoning hearing on July 1, 2015

**12. OTHER BUSINESS**

- Special Meeting was held on May 27, 2015 for the purpose of discussing the merits of potential candidates for the position of Township Manager. Supervisor Ernst stated that Mark Schroyer was hired.

**13. ANNOUNCEMENTS**

- Zoning Hearing Board Regular Meeting - No Meeting
- Planning Commission Regular Meeting – 7/2/15 at 7:00 p.m.
- Board of Supervisors Workshop & Meeting – 7/20/15 at 5:30 p.m. & 7:00 p.m.
- Chairman LeGore advised in the absence of the Secretary-Treasurer that the Assistant Secretary-Treasurer will need to set up budget workshop dates and times.

**14. ADJOURNMENT**

**Supervisor Ernst made motion, of which was seconded by Chairman LeGore, to adjourn at 8:20 pm. Vote 3-0**

Respectfully Submitted: Heather Snyder, Assistant Secretary/Treasurer