

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, JULY 17, 2017

Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Bob LeGore Ted Bortner Zachary Brillhart Louann Boyer

Vice Chairman Don Knight was absent.

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager

Police Chief Curtis McCoy

Jim Yingst, Solicitor

Heather Snyder, Secretary-Treasurer

Michael Mehaffey, Gannett Fleming Engineer

There were several persons in the audience including: Ted Decker from Group Hanover Inc., Ray Presely, Lawrence Rossi of 143 St. Michaels Street, Steve Heller of 192 Stafford Drive, Gene Livelsberger of 796 Edgegrove Road, Tony Eline of 12 Linden Avenue, along with 4 others.

1. MINUTES

Supervisor Ted Bortner made motion to approve the June 19, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES June report was enclosed in the packet for review.

June 27, 2017 Rabbit Transit communication on Survey Results was included in the packet for review.

July 5, 2017 Comcast communication of shipping charge for self-installation kits will increase from \$9.95 to \$15.00.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Chairman Bob LeGore advised the Admin. Committee meeting is Wednesday, July 19, 2017 at 10:00 a.m.

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner advised he had nothing additional to add then what the Township Manager has in her staff report.

Recreation (Knight/Boyer)

Supervisor Zach Brillhart advised the Recreation Committee meeting is Wednesday, July 19, 2017.

Supervisor Zach Brillhart made motion approving letters revising the Township's matching share of the grant of \$243,111.00 to \$42,903.00 total and a total project cost of \$286,014.00, seconded by Supervisor Ted Bortner.

Vote 4-0

Agricultural Preservation (Brillhart)

Supervisor Zach Brillhart made motion to authorize the Township Treasurer to make that contribution up to \$10,000.00 for the Russell Williams request for transferable development rights to the County to preserve the land, seconded by Supervisor Ted Bortner.

Vote 4-0

Roads (Bortner/Knight)

Supervisor Ted Bortner advised he had nothing additional to add then what the Township Manager has in her staff report.

Pension

Next meeting is scheduled for July 27, 2017 at 10:00 a.m., this is a public meeting. Discussion to resolve the fiduciary insurance.

Planning Commission (Brillhart)

Supervisor Zach Brillhart advised the Planning Commission have reviewed 3 plans that will be brought up for discussion later in the meeting.

Stormwater (Knight/Brillhart)

A public hearing on Pollution Reduction plan is scheduled for July 26 at 6 p.m. at the Brushtown Athletic Club. Supervisor Zach Brillhart requested that the drafted plan be available for review on the website, Township Manager Barbara Krebs advised once all comments are back this will be available.

Supervisor Zach Brillhart made motion to authorize Township staff to develop and place an advertisement in the local newspaper for the 30 day public review period on a draft of the Pollutant Reduction Plan, to be submitted to PA DEP, seconded by Supervisor Ted Bortner. Vote 4-0

Mr. Eugene Livelsberger of 796 Edgegrove Road inquired if the Stormwater Committee had set up a meeting to look at the parcel of land off of Centennial Road (Conewago Picnic Woods) for an exemption. Township Manager Barbara Krebs advised a meeting will be set up to discuss.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Louann Boyer made motion to approve the Secretary/Treasurer’s Report, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Ted Bortner made motion to approve payment of the prepaid bills and all invoices noted on the Report for July 17, 2017, seconded by Supervisor Louann Boyer. Vote 4-0

5. PUBLIC COMMENT

Nothing to report.

6. REPORTS FROM SUPERVISORS

Supervisor Ted Bortner had nothing to report.

Supervisor Louann Boyer had nothing to report.

Supervisor Zach Brillhart had nothing to report.

Chairman Bob LeGore had nothing to report.

7. REPORTS FROM DEPARTMENTS

Police

Police Report for June was prepared in the packet.

Chief Curtis McCoy advised that Officer Kevin O’Brien was working with Brown Animal Hospital on the donation of a chip scanner that would help animals go back to their rightful owner.

Three general orders are in process for Grooming and Overtime policies along with Performance Evaluations.

July newsletter went out.

Police Administrator Anna Lescalleet is working with the Department of Transportation on the permitting of the school flashers.

The Police building renovation is on schedule and the Board received a tour earlier this evening to see the progression of the project.

Mr. Eugene Livelsberger thanked the Police Officer who stopped by the Conewago Picnic Woods and questioned the soup maker for the picnic since he was there early in the morning.

Township Solicitor Yingst

Solicitor Jim Yingst advised he worked on Resolutions for the Villas at Cattail and Chapel View which may require more review, easement agreement for McKinsley Heights and a tax exemption for the Township.

Solicitor Jim Yingst advised he met with Code Enforcement/Zoning Officer Dave Arndt to review several properties as follows:

- Aug. 3, 2017 Rexroth Elk Drive, awaiting pleas for Diana
- Thomas property Maple Ave., warrant at this time no hearing date scheduled.
- 7124 W. Elm Ave. debris and rubbish weeds
- Edgegrove Rd. – collapsed roof will address
- Conewago and Church Street – letter went out

Chairman Bob LeGore advised the public when you see a property in violation to let the Township know.

Supervisor Ted Bortner advised he met with District Judge Bowman and to continue to make notes on where we are in the process.

Township Manager

Manager Barbara Krebs reviewed her staff report including Police Negotiation meeting held July 6, 2017, Admin. Committee meeting is scheduled for July 19 at 10:00 a.m., Road Committee will look at revising the 5 year plan, Recreation Committee meeting scheduled July 19 at 9:00 a.m., Boy Scout contacted the Township officer about his Eagle Scout project a meeting scheduled next week to discuss, grant has been submitted, Pension Committee meeting schedule for July 20, 2017 at 10:00 a.m., Stormwater credit program is in discussion for next year and the Municipal Authority has 45 shut off notices that were posted, 5 as of today are still outstanding. The Municipal Authority audit is completed and turned into DCED.

Township Engineer (Michael Mehaffey, Gannett Flemming, Inc.)

Engineer Michael Mehaffey gave a review of the Engineer Report for June 2017.

Supervisor Ted Bortner made motion to adopt Resolution 2017-N street dedication of the Villas at Cattails, seconded by Supervisor Zach Brillhart. Vote 4-0

Supervisor Ted Bortner made motion to approve the revised set of final plans for Chapel View Phase 2A, 2B, 2C, reflecting the curb change, seconded by Supervisor Louann Boyer. Vote 4-0

Resolution 2017-O Chapel View Development Street Dedication has been tabled and will be revisited at the August meeting. The Board advised to send a letter as a follow-up.

8. CODE ENFORCEMENT

Township Manager Barbara Krebs reviewed the activity summary from Zoning/Code Enforcement Officer Dave Arndt dated June 9, 2017 – July 12, 2017 and current flow charts were enclosed in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT

Supervisor Zach Brillhart reviewed the Subdivision and Land Development Status Report for July 2017 that was enclosed for review.

Planning Commission minutes dated June 1, 2017 were enclosed for review.

Trone Rental Properties – Revised Preliminary/final Land Development Plan for Wetzel Drive:

Supervisor Zach Brillhart made motion to approve the 90 day review period request. New expiration date will be October 15, 2017, recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Zach Brillhart made motion to approve the waiver request to accept the plan as a Preliminary/Final Plan, recommended by the Planning Commission and Township Engineer Eric Mains and Code Enforcement/Zoning Officer Dave Arndt agreed with, seconded by Supervisor Louann Boyer. Discussion: changes to reflect handicap ramp on plan. Vote 4-0

Supervisor Zach Brillhart made motion to table the plan until the August 3, 2017 Planning Commission meeting, recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Vote 4-0

J.A. Myers Homes, Inc. – Minor Land Development Plan for 170 Ram Drive:

Supervisor Zach Brillhart made motion to deny the waiver request for relief of Section 135.34.A – Sidewalks, and have the developer install sidewalks, recommended by the Planning Commission, seconded by Supervisor Louann Boyer. Vote 4-0

Supervisor Zach Brillhart made motion that the Planning Commission recommends to the Board of Supervisor's to not require note #12 of the Engineers comments dated June 22, 2017 and to conditionally approve the Minor Land Development Plan and Resolution 2017-P with all the other Engineer's comments addressed, seconded by Supervisor Ted Bortner. Vote 4-0

Precision Cut Industries – Preliminary/Final Land Development Plan for 60 and 84 Ram Drive:

Supervisor Zach Brillhart made motion to accept the plan as a Preliminary/Final Land Development Plan recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Zach Brillhart made motion to table the Preliminary/Final Land Development Plan until the August 3, 2017 Planning Commission meeting, recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Vote 4-0

10. ZONING

Zoning Hearing Board case I-2017 will be August 8, 2017 at 6 p.m.

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

Recreation Committee meeting for July 19, 2017 at 9:00 a.m.

Admin Committee meeting for July 19, 2017 at 10:00 a.m.

Stormwater Public meeting at Brushtown Athletic Assoc. – July 26, 2017 at 6:00 p.m.

Zoning Hearing Board – August 8, 2017 at 6:00 p.m.

Planning Commission meeting for August 3, 2017 at 6:00 p.m.

Public Safety Committee meeting for August 21, 2017 at 8:30 a.m.

Road Committee meeting for August 21, 2017 at 10:00 a.m.
Board of Supervisor's Workshop for August 21, 2017 at 5 p.m.
Board of Supervisor's Meeting for August 21, 2017 at 7 p.m.

13. ADJOURNMENT

Supervisor Louann Boyer made motion to adjourn the meeting at 7:35 p.m., seconded by Supervisor Zach Brillhart. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer