

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, AUGUST 21, 2017

Vice Chairman Don Knight called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Vice Chairman Don Knight Ted Bortner Zachary Brillhart Louann Boyer

Chairman Bob LeGore was absent.

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer

Police Chief Curtis McCoy Heather Snyder, Secretary-Treasurer

Jim Yingst, Solicitor Eric Mains, Gannett Fleming Engineer

There were approximately 10 people in the audience including: Steve Heller of 192 Stafford Drive, Tony Eline of 12 Linden Avenue, Tom Weaver of 174 Panther Drive, Jeff Stough from J.A. Myers.

1. MINUTES

Supervisor Louann Bortner made motion to approve the July 17, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES July report was enclosed in the packet for review.

The South Central PA regional Summit will be held on October 18, 2017.

July 28, 2017 letter to Comcast residents discussing Residential Services.

Adams County Commissioners' Forum on "Heroin Awareness and the Opioid Epidemic" at the Littlestown High School on August 22, 2017 at 6:30 p.m.

September 9, 2017 TV and Computer Drop-Off Event at Adams County Emergency Services.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore) - Nothing to report.

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner made motion authorizing payment of \$40,499.73 to Dorgan & Zuck for Police Renovations, seconded by Supervisor Louann Boyer. Vote 4-0

Recreation (Knight/Boyer)

Township Manager Barbara Krebs advised that a Boy Scout had contacted her about completing his Eagle Scout badge with a project at the Plum Creek Park, more details to follow.

Agricultural Preservation (Brillhart) - Nothing to report.

Roads (Bortner/Knight)

Supervisor Ted Bortner made motion authorizing Township Solicitor Jim Yingst to respond in writing to Jane Wardrop of 618 Third Street and Josh Kopp Municipal Service Specialist with Penn Dot of the Board's policy for maintaining non-public alleys, seconded by Supervisor Louann Boyer. Vote 4-0

Pension

Next meeting is scheduled for Oct. 4, 2017 at 4:00 p.m., this is a public meeting.

Planning Commission (Brillhart)

Supervisor Zach Brillhart met with Zoning/Code Enforcement Officer Dave Arndt to review the Comprehensive Plan.

Stormwater (Knight/Brillhart)

A public hearing on Pollution Reduction plan was held on July 26 at 6 p.m. at the Brushtown Athletic Club. Comments can be submitted till August 28, 2017.

Supervisor Zach Brillhart made motion authorizing the 2nd Stormwater billing for 2017 to be processed and mailed, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Zach Brillhart made motion authorizing signature of the National Pollutant Discharge Elimination System (NPDES) Stormwater Discharges from Small Municipal Separate Storm Sewer Systems Stormwater Management Internal review Ordinance checklist, seconded by Supervisor Ted Bortner. Vote 4-0

4. REPORT FROM SECRETARY-TREASURER

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer’s Report, seconded by Supervisor Louann Boyer. Vote 4-0

Supervisor Ted Bortner made motion to approve payment of the prepaid bills and all invoices noted on the Report for August 18, 2017, seconded by Supervisor Louann Boyer. Vote 4-0

5. PUBLIC COMMENT

Nothing to report.

6. REPORTS FROM SUPERVISORS

Supervisor Ted Bortner had nothing to report.

Supervisor Louann Boyer had nothing to report.

Supervisor Zach Brillhart had nothing to report.

Chairman Bob LeGore had nothing to report.

7. REPORTS FROM DEPARTMENTS

Police

Police Report for July was prepared in the packet.

Chief Curtis McCoy advised the building renovation is in process.

August newsletter was sent out.

Supervisor Ted Bortner made motion to approve Resolution 2017-Q Disposition of Police Records, seconded by Supervisor Zach Brillhart. Vote 4-0

Township Solicitor Yingst

Solicitor Jim Yingst advised he worked on contract review and legal issues, Stormwater Management Agreement, Property Maintenance Code violations. Many properties are in violation and suggested have a clear definition of rubbish and garbage.

Township Manager

Township Manager Barbara Krebs gave a review of her staff report.

Supervisor Ted Bortner made motion approving Resolution 2017-R Police MMO, seconded by Supervisor Zach Brillhart. Supervisor Louann Boyer abstained from the vote. Vote 3-0

Supervisor Louann Boyer made motion approving Resolution 2017-S Non-Uniformed Defined Contribution, seconded by Supervisor Ted Bortner. Vote 4-0

Township Engineer (Michael Mehaffey, Gannett Flemming, Inc.)

Engineer Michael Mehaffey gave a review of the Engineer Report for August 2017.

Stormwater PRP deadline for written comment is August 28, 2017.

Supervisor Louann Boyer made motion to approve Resolution 2017-O Street Dedication for Chapel View Development, seconded by Supervisor Ted Bortner. Discussion: Punch list is completed. Vote 4-0

Supervisor Ted Bortner made motion to approve the Stormwater Management Maintenance Agreement for Chapel View, seconded by Supervisor Zach Brillhart. Vote 4-0

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated July 12, 2017 – August 12, 2017 and current flow charts were enclosed in the packet for review.

Solicitor Jim Yingst and Zoning/Code Enforcement Officer Dave Arndt both agreed the current flow charts are on track to the day.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for August 16, 2017 was enclosed for review.

Planning Commission minutes dated August 3, 2017 were enclosed for review.

J.A. Myers Homes, Inc. – 170 Ram Drive, LDP. –

Supervisor Zach Brillhart made motion to approve the Stormwater Management Maintenance Agreement, seconded by Supervisor Ted Bortner. Vote 4-0

Trone Rental Properties – Revised Preliminary/Final Land Development Plan for Wetzel Drive –

Supervisor Zach Brillhart made motion to approve the Preliminary/Final LDP & Resolution 2017-T recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Discussion: Handicap ramps to be noted on the plan. Vote 4-0

Precision Cut Industries – Preliminary/Final Land Development Plan for 60 and 84 Ram Drive -

Supervisor Ted Bortner made motion to table to the September's Board meeting a waiver request for relief from Section 135- 130A. Access drives/number per lot, if the applicant provides the Township with a document stating the owner of S. Jefferson Street's approval, recommended by the PC if document was received, seconded by Supervisor Ted Bortner. Discussion: Hanover Borough Finance Committee meeting will be reviewing this at their next meeting. The Board would like to wait on review by the Hanover Borough since this property is owned by the Borough. Vote 4-0

Supervisor Ted Bortner made motion to table the plan until the September Board of Supervisor's meeting, seconded by Supervisor Zach Brillhart. Vote 4-0

J.A. Myers, Inc. – Linden Commons – Preliminary/Final LDP – Corner of Linden and Maple Avenue –

Supervisor Zach Brillhart made motion to approve the waiver request to accept the plan submitted as a Preliminary/Final LDP, recommended by the Planning Commission, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Zach Brillhart made motion to table the Preliminary/Final Plan until the September Planning Commission meeting allowing the applicant to address the Engineer's comments, recommended by the Planning Commission, seconded by Supervisor Louann Boyer. Vote 4-0

10. ZONING

No Zoning Hearing Board meeting in September.

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

Planning Commission meeting for September 7, 2017 at 6:00 p.m.
Municipal Authority meeting for September 11, 2017 at 6:00 p.m.
Public Safety Committee meeting for September 18, 2017 at 8:30 a.m.
Road Committee meeting for September 18, 2017 at 10:00 a.m.
Board of Supervisor's Workshop for September 18, 2017 at 5 p.m.
Board of Supervisor's Meeting for September 18, 2017 at 7 p.m.
Budget Workshop's to be scheduled a doodle poll will go out for the Board

The Board of Supervisor's convened to Executive Session at 7:40 p.m. to discuss personnel and legal issues.

The Board of Supervisor's adjourned Executive Session at 8:10 p.m.

The Board of Supervisor's convened to their regular meeting at 8:11 p.m.

Supervisor Ted Bortner made motion acknowledging a concerned citizens letter that was received at the Township, advising the Board of Supervisors are happy with the performance of Township Manager Barbara Krebs and Chief of Police Curtis McCoy and that we are happy to have them on Board, seconded by Supervisor Louann Boyer. Vote 4-0

13. ADJOURNMENT

Vice Chairman Don Knight made motion to adjourn the meeting at 8:12 p.m., seconded by Supervisor Ted Bortner. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer