

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, SEPTEMBER 19, 2016

Chairman Bob LeGore called the meeting to order at 7:05 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Robert LeGore Don Knight Ted Bortner Zachary Brillhart Louann Boyer

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer

Jim Yingst, Solicitor Eric Mains Gannett Fleming, Engineer

Heather Snyder, Secretary/Treasurer

There were approximately 50 persons total in the audience including: Maintenance Manager Scott Small, Tony Eline of 12 Linden Avenue, Herb Neilson of 5 Bristol Drive, Ed Pascoe of 560 Blettner Ave, Russ Vriezen of 109 Water Street, Sgt. Gary Baumgardner, Officer Matthew Duncan, Officer Kevin O'Brien, Officer Michael Bailey, Officer Burnell Bevenour, Officer Matthew Kile, Police Administrator Anna Lescalleet, Municipal Authority Controller Holly Zepp, Curtis McCoy along with family, friends and co-workers.

1. TOWNSHIP BUSINESS

District Magistrate Daniel Bowman presented to Sgt. Gary Baumgardner a certificate of a job well done for his services during the absence of a Police Chief from PA State Representative Dan Moul.

District Magistrate Daniel Bowman presented a plaque from the Conewago Township Board of Supervisors to Sgt. Gary Baumgardner and the Conewago Township Police Department for their outstanding services of a job well done.

Police Chief Curtis McCoy was sworn in by District Magistrate Daniel Bowman. Police Chief Curtis McCoy gave thanks to the many influential people in his life who came out tonight to be part of this ceremony including his family, co-workers and friends. Police Chief Curtis McCoy wife presented him with his Police Chief badge. The Board of Supervisors and staff welcomed Police Chief Curtis McCoy to Conewago Township.

2. MINUTES

Supervisor Zach Brillhart made motion to approve the draft minutes from the August 15, 2016 workshop and regular meeting, seconded by Vice Chairman Don Knight. Vote 5-0

The September 12, 2016 Municipal Authority minutes were enclosed for review. Chairman Bob LeGore thanked Eric Mains with Gannett Flemming for a great presentation on the streets and sewer during the Municipal Authority meeting.

3. COMMUNICATIONS AND INTERACTIONS

SAVES August Report enclosed for review.

Hanover Hospital letter announcing Medic 51 moving to Liberty Fire Department to East Berlin on September 1, 2016.

Adams County Association of Township Officials Convention will be held on November 9, 2016, if anyone is interested in attending please R.S.V.P. to Heather Snyder, Secretary-Treasurer.

Adams County Tax Service Department letter dated August 30, 2016 regarding a clerical error tax refund to Richard Neiderer of 117 Friendly Dr.

Susquehanna Municipal Trust proposed revision to the trust agreement for review.

4. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Don Knight made motion to approve the hiring of Angela Pabon as Assistant Secretary Treasurer for Conewago Township effective October 10, 2016, seconded by Supervisor Bortner.

Vote 5-0

Supervisor Ted Bortner made motion to approve Conewago Township to participate in the joint bidding process for collection of the municipal waste with the County of Adams, seconded by Supervisor Zach Brillhart.

Vote 5-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner made motion to ratify the action of the Police Agreement for the Chief of Police, seconded by Chairman Bob LeGore.

Vote 5-0

Chairman Bob LeGore thanked Township Manager Barbara Krebs and the Attorney for their accomplishment on getting a Police Chief hired in such a timely manner.

Chairman Bob LeGore discussed the Red Light law and advised everyone to proceed with caution.

Recreation (Knight/Boyer)

Township Manager Barb Krebs currently working on the grant application to submit to Adams County for \$25,000.00

Agricultural Preservation (Brillhart)

Nothing to report.

Roads (Bortner/Knight)

The Maintenance department continues to work on crack sealing.

Pension Board (Bortner)

Nothing to report.

5. REPORT FROM SECRETARY-TREASURER

Supervisor Ted Bortner made motion to approve the Secretary/Treasurer's Report. Supervisor Louann Boyer seconded the motion.

Vote 5-0

Supervisor Ted Bortner made motion to approve payment of prepaid bills and all invoices noted on the report for September 19, 2016. Supervisor Zach Brillhart seconded the motion.

Vote 5-0

6. PUBLIC COMMENT

Herb Neilson from 5 Bristol Drive had a concern on a company asking to lease the recreation park property. Chairman Bob LeGore advised the Board decided not to act on the request.

Russ Vriezen from 109 Water Street asked why the recreation property is not being used for farming. Supervisor Ted Bortner advised the County does not allow this property to be farmed.

7. REPORTS FROM DEPARTMENTS

Police

Police Report for August was prepared in the packet.

Sgt. Baumgardner advised the Board that on September 12, 2016 that four officers attended Domestic Violence training.

Officer Grim received a letter of appreciation from Chief John C. Perry with the Bonneauville Police Department for his assistance in helping with an incident on August 5, 2016.

Sgt. Gary Baumgardner advised the Board of Supervisors and the public of the Notice of unhitched trailers sitting along the street, residents will be asked to remove within 24 hours or attach to a vehicle.

Chairman Bob LeGore released Sgt. Gary Baumgardner of his Officer in Charge duties and thanked him for his services.

Township Solicitor Yingst

Solicitor Jim Yingst gave a review of some of the miscellaneous items he has been working on, nothing new to report.

Township Manager

Manager Barbara Krebs gave an update on her monthly staff report.

Street line painting was completed last week.

Stormwater tour with Lancaster city is scheduled on October 4, 2016, the Board of Supervisors is encouraged to attend.

Supervisor Ted Bortner made motion to approve the Non-Uniformed MMO for plan year 2017, Resolution 2016-O. Supervisor Boyer seconded the motion. Vote 5-0

Supervisor Ted Bortner made motion to grant exemption from per capita and occupation taxes for a non-resident Verna Lawrence. Supervisor Louann Boyer seconded the motion. Vote 5-0

Township Engineer (Eric Mains, Gannett Flemming, Inc.)

Engineer Mains gave a review of his Engineer Report for September 2016.

Wetzel Drive road project is moving according to schedule.

Stormwater Advisory Committee recently had a meeting and are proceeding forward.

Engineer Eric Mains and Township Manager Barbara Krebs will be working on preparing the Stormwater budget.

8. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated September, 2016.*

Chairman Bob LeGore advised that he would like to see a flow chart of where we are in the process of in-violation properties and have that available on the website.

9. SUBDIVISION/LAND DEVELOPMENT

SALDO report for September 2016 was given for review.

No meeting for the Planning Commission on September 1, 2016. The October 6, 2016 meeting they will be commenting on the comprehensive plan, last revised in 2008.

New business located at 110 W. Eisenhower Drive, “Art Therapy Studios” has opened.

Zoning/Code Enforcement Officer Dave Arndt advised the Board that the Act 904 Recycling grant was submitted and gave a thank you to Township Manager Barbara Krebs and Secretary-Treasurer Heather Snyder for their help with the report.

10. ZONING

Zoning Hearing Board meeting on October 5, 2016. Items of discussion will be a decisional meeting for

Zoning Hearing Board case 5-2016, case 6-2016 for 913 Linden Avenue setbacks, and 7-2016 for Chapel Ridge Development for driveway slopes.

11. OTHER BUSINESS, Comments, and Announcements

Nothing to report.

12. MEETING SCHEDULE

Recreation Committee Workshop/Meeting – September meeting was cancelled

Budget Workshop Meeting – September 27 at 2:00 p.m.

Public Safety Committee Meeting – October 3, 2016 at 8:30 a.m.

Road Committee Meeting – October 3, 2016 at 10:00 a.m.

Zoning Hearing Board Meeting – October 5, 2016 at 7:00 p.m.

Planning Commission Meeting – October 6, 2016 at 7:00 p.m.

Budget Workshop Meeting – October 13, 2016 at 2:00 p.m.

Board of Supervisors Workshop – October 17, 2016 at 5:00 p.m.

Board of Supervisors Meeting – October 17, 2016 at 7:00 p.m.

Budget Workshop Meeting – October 27, 2016 at 1:00 p.m.

13. ADJOURNMENT

Supervisor Louann Boyer made motion, seconded by Supervisor Ted Bortner to adjourn the meeting at 7:50 p.m.

Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer