

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING, OCTOBER 16, 2017

Chairman Bob LeGore called the meeting to order at 7:00 p.m. with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Bob LeGore Vice Chairman Don Knight Ted Bortner Zachary Brillhart
Louann Boyer - Absent

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager Dave Arndt, Code Enforcement/Zoning Officer
Police Chief Curtis McCoy Heather Snyder, Secretary-Treasurer
Jim Yingst, Solicitor Eric Mains, Gannett Fleming Engineer
Scott Small, Maintenance Manager

There were approximately 4 people in the audience including: Ellen Dayhoff from Adams County, Tony Eline of 12 Linden Avenue and Steve Heller of 192 Stafford Drive.

1. MINUTES

Supervisor Ted Bortner made motion to approve the September 18, 2017 Workshop and Regular meeting minutes, seconded by Supervisor Zach Brillhart. Vote 4-0

Supervisor Zach Brillhart made motion to approve the September 28, 2017 Budget Workshop Minutes, seconded by Supervisor Don Knight. Vote 4-0

The August 24, 2017 Adams County Council of Governments meeting minutes were enclosed for review.

2. COMMUNICATIONS AND INTERACTIONS

The SAVES September report was enclosed in the packet for review.

Adams County Borough Association September 2017 Newsletter was enclosed for review.

The Board received notification of a PIRMA vacancy.

Adams County Association of Township Officials newsletter dated September 26, 2017 was enclosed for review.

The Township received the 2017 PURTA allocation in the amount \$2,799.19.

The York Adams Tax Bureau 2018 budget was enclosed for review.

Letters were included in the Board packets regarding Met-Ed Notice of Intent to enter Township property.

3. REPORT FROM COMMITTEES

Administration (Knight/LeGore)

Vice Chairman Don Knight made motion to enter into a contract with Advanced Disposal for option #2 effective Jan. 1, 2018 for a yearly fee of \$221.40, \$60.00 per bag, and additional bags for \$5.00 or \$5.25 if purchased at the Township building, seconded by Supervisor Zachary Brillhart. Vote 4-0

Vice Chairman Don Knight made motion to enter into a contract with Miller, Brown & Ohm to provide payroll services for calendar year 2018, seconded by Supervisor Zachary Brillhart. Vote 4-0

Vice Chairman Don Knight made motion to authorize into an agreement with RLH for auditing services for calendar year 2017, 2018, and 2019, seconded by Supervisor Zachary Brillhart. Vote 4-0

Public Safety (LeGore /Bortner/Alternate Knight)

Supervisor Ted Bortner made motion to authorize payment (#1) in the amount of \$26,761.50 to Davidson H. & C. Co., Inc., seconded by Vice Chairman Don Knight. Vote 4-0

Supervisor Ted Bortner made motion to authorize payment (#2) in the amount of \$25,042.00 to Davidson H. & C. Co., Inc., seconded by Vice Chairman Don Knight. Vote 4-0

Supervisor Ted Bortner made motion to authorize payment in the amount of \$61,862.53 to Dorgan & Zuck Building Contractors, seconded by Vice Chairman Don Knight. Vote 4-0

Supervisor Ted Bortner made motion to authorize payment in the amount of \$18,794.16 to Swam Electric, seconded by Vice Chairman Don Knight. Vote 4-0

Supervisor Ted Bortner made motion to authorize change order #1 Dorgan & Zuck for the Police Dept. expansion project in the amount of \$10,585.07 decreasing from \$195,075.00 to \$184,489.93, seconded by Vice Chairman Don Knight. Vote 4-0

Supervisor Ted Bortner made motion to authorize change order #1 Swam Electric in the amount of \$8,262.00 decreasing total cost from \$69,789.00 to \$61,527.00, seconded by Vice Chairman Don Knight. Vote 4-0

Recreation (Knight/Boyer)

Discussion on amending the agreement with Conewago Valley Soccer Club utilizing the hanger to store their equipment at Plum Creek Community Park.

Agricultural Preservation (Brillhart)

Discussion with Ellen Dayhoff from Adams County on the Ag Preservation Agreement with the Russell Williams property.

Supervisor Zachary Brillhart made motion to enter into an agreement for the sale and purchase on an agricultural conservation easement with the State and County Agricultural Preservation Boards, Conewago Township and Russell C. Williams for 103.50 of land as described on exhibit A attached to the agreement (Mount Pleasant Road) Township obligation is \$10,000.00, seconded by Supervisor Ted Bortner. Vote 4-0

Roads (Bortner/Knight)

Supervisor Ted Bortner made motion to remove David Dillman off of probationary status effective November 1, 2017, seconded by Vice Chairman Don Knight. Vote 4-0

Pension

Next meeting is scheduled for November 16, 2017 at 9:00 a.m. this is a public meeting.

Planning Commission (Brillhart)

No meeting was held.

Stormwater (Knight/Brillhart)

A credit plan is in process and will soon be available for Board review.

4. REPORT FROM SECRETARY-TREASURER

Supervisor Zach Brillhart made motion to approve the Secretary/Treasurer’s Report, seconded by Supervisor Ted Bortner. Vote 4-0

Supervisor Ted Bortner made motion to approve payment of the prepaid bills and all invoices noted on the Report for October 16, 2017, seconded by Vice Chairman Don Knight. Vote 4-0

5. PUBLIC COMMENT

Nothing to report.

6. REPORTS FROM SUPERVISORS

Supervisor Ted Bortner advised the public to take note to the empty chair at the Board table, noting the Supervisor Louann Boyer was absent and has not made a budget workshop meeting. Supervisor Zach Brillhart advised attendance has been slim for the budget workshop meetings making it hard to work on the budget. Chairman Bob LeGore advised his schedule has not allowed for him to attend the budget workshop because of teaching, but has been in discussion with the Township Manager to keep updated with the progression.

Vice Chairman Don Knight had nothing to report.

7. REPORTS FROM DEPARTMENTS

Police

The Police Department September report was enclosed in the packet for review.

Trick-or-Treat is scheduled for October 24, 2017 from 6-8 p.m. in the Township.

The new 2017 Dodge Charger was ordered and should arrive as soon as all paperwork is processed.

Chief Curtis McCoy gave a Thank You to Ed Myers from Myers Meat Market, for the donation of paper bags for the evidence room.

Officer Kevin O'Brien to begin his new position as Detective/Police Officer on October 18, 2017.

The medicine take back program is scheduled for October 28, 2017 10:00 a.m. to 2:00 p.m. here at Conewago Township.

The building renovation/expansion project is coming along, recently went to a Federal surplus store to purchase some tables, chairs and cabinets at a much lower cost.

Township Solicitor Yingst

Solicitor Jim Yingst advised he worked on agreements with the Soccer Club and the agreement for Ag Preservation for the Russell Williams property, among many other legal matters.

Township Manager

Township Manager Barbara Krebs gave a review of her staff report.

Supervisor Ted Bortner made motion to ratify the purchase of the 2017 Dodge Charger, seconded by Supervisor Zacahary Brillhart. Vote 4-0

Supervisor Ted Bortner made motion to purchase the replacement furnace for the Police Department, seconded by Supervisor Zachary Brillhart. Vote 4-0

Supervisor Zachary Brillhart made motion to authorize the 2018 contract for cleaning services with ASJ, seconded by Supervisor Ted Bortner. Vice Chairman Don Knight abstained from the vote. Vote 3-0

Township Manager Barbara Krebs advised the Board she has been in contact with West Manheim Township regarding the swapping of equipment, we can use their chipper truck or salt brine with weather permitting.

Township Engineer (Eric Mains, Gannett Flemming, Inc.)

Engineer Eric Mains gave a review of his Engineer's Report for September.

Supervisor Ted Bortner made motion to approve the bond release for Chapel View Section 2A, 2B & 2C seconded by Supervisor Zachary Brillhart. Vote 4-0

Supervisor Ted Bortner made motion to not approve the full bond release for McKinsley Heights due to the uncompleted project, seconded by Vice Chairman Don Knight. Discussion: Township Engineer will contact the Developer's Engineer. Vote 4-0

8. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer Dave Arndt dated September 14, 2017 – October 11, 2017 and current flow charts were enclosed in the packet for review.

Current flow charts on 39 Elk Drive and 384 Maple Avenue were included in the packet for review.

9. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for October 11, 2017 was enclosed for review.

No Planning Commission meeting held on September 7, 2017.

10. ZONING

No Zoning Hearing Board meeting in November.

11. OTHER BUSINESS, Comments, and Announcements

Nothing new to report.

12. MEETING SCHEDULE

Recreation Committee meeting scheduled for October 18, 2017 was cancelled.

Admin. Committee meeting scheduled for October 18, 2017 was cancelled.

Budget Workshop meeting scheduled for October 26, 2017 at 9:00 a.m. could be cancelled.

Planning Commission Meeting scheduled for November 2, 2017 at 6:00 p.m.

Public Safety Committee meeting for November 20, 2017 at 8:30 a.m.

Road Committee meeting for November 20, 2017 at 10:00 a.m.

Board of Supervisor's Workshop for November 20, 2017 at 5 p.m.

Board of Supervisor's Meeting for November 20, 2017 at 7 p.m.

13. ADJOURNMENT

Vice Chairman Don Knight made motion to adjourn the meeting at 7:39 p.m., seconded by Supervisor Zachary Brillhart. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer