

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
www.conewagotwp.org

BOARD OF SUPERVISORS REGULAR MEETING, NOVEMBER 16, 2015

Vice Chairman Knight called the meeting to order at 7:04pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

| | | |
|-------------------------|-------------|--------------|
| Vice Chairman Knight | Ted Bortner | Louann Boyer |
| Deb Ernst | | |
| Robert LeGore, Chairman | Absent | |

The following appointed Township professionals were also in attendance:

| | |
|--|-----------------------------------|
| Barbara Krebs, Township Manager | Dave Arndt, CEO/Zoning Officer |
| Jim Yingst, Solicitor | Eric Mains, Buchart-Horn Engineer |
| Heather Snyder, Assistant Secretary /Treasurer | |

There were 8 persons total in the audience including; Sgt. Gary Baumgardner, Maintenance Manager Scott Small and Zachary Brillhart, Republican elected for Supervisor.

1. MINUTES

Supervisor Ernst made motion to approve the draft minutes from the October 19, 2015 workshop and regular meeting. Supervisor Bortner seconded the motion. Vote 4-0

Supervisor Ernst made motion to approve the draft minutes from the Special Meeting on November 12, 2015. Supervisor Knight seconded the motion. Vote 4-0

2. COMMUNICATIONS AND INTERACTIONS

- SAVES Monthly Report and Profit and Loss was provided in the Board of Supervisor Packets.
- Acknowledgement of Officer Matthew Duncan from a Township Resident. Supervisor Bortner advised that Officer Duncan did a nice job.
- Packet from York Adams Tax Bureau and New Resident forms to be completed by all new residents of Conewago Township.
- Adams County Tax Collection Committee meeting packet from Nov. 14, 2015.
- Strawberry Hill Nature Preserve's The " Love of Nature" Campaign.
- Rabbitt Transit 2014/2015 Annual Report.
- Thank you letter from the Adams Co. SPCA for the 2015 Donation.
- Thank you letter from Adams County Office of Aging for the 2015 Donation.

3. REPORTS FROM SUPERVISORS

Supervisor Bortner – No Report

Supervisor Boyer – No Report

Vice Chairman Knight- No Report

Supervisor Ernst- No Report

Chairman LeGore- Absent

4. REPORT FROM COMMITTEES

Administration (Ernst/Knight) – No Report.

Public Safety (LeGore/Bortner) –

Supervisor Bortner made motion, of which was seconded by Supervisor Ernst, to approve Ordinance 2015-E Prohibiting the Disorderly Operation of Vehicles. VOTE 4-0

Recreation (Ernst/Knight) - Supervisor Ernst advised there is a scheduled meeting this week.

Agricultural Preservation (Bortner/Knight) – No report.

Roads (Bortner/Knight) –

Supervisor Bortner advised the Road Dept. has done a great job crack sealing.

Supervisor Bortner made motion, of which was seconded by Supervisor Boyer to approve the Ordinance 2015-F Snow and Ice Emergencies and Snow Emergency Routes. Discussion Supervisor Bortner advised this will be added to the Township's website. Vote 4-0

Supervisor Ernst made motion, seconded by Supervisor Bortner to approve the Snow Removal Policy. Vote 4-0

5. REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made motion, of which was seconded by Supervisor Bortner, to approve the Treasurer Report as presented. Vote 4-0

6. PUBLIC COMMENT

Delphine Rebert of 667 Third St. asked if the Township could assist in allowing her 1 parking space in front of her house as this is the only access into the house because of her husband's health issue. The Board advised the Solicitor would do some research on this.

Tom Carbaugh of 142 Wappler Drive asked if he could get an Ariel photo of the Rec. Park because of the two 5K runs, he would like to see those runs moved from the highways to the Rec. Park. Supervisor Ernst with touch base with the Recreation Committee. A special events permit is needed for those runs.

7. REPORTS FROM DEPARTMENTS

▪Police Sgt. Baumgardner

- The Police monthly report was in the Supervisor packet for review.
- Installation of the mobile radios in the cars, the portables are fantastic.
- The Police Dept. will be participating with the Tech Prep Program.
- Officer completed Top Gun Training.
- Neighborhood Watch meeting was November 12, 2015.

▪Township Solicitor Yingst

- Recently reviewed the land swap information, personnel contracts and ordinances/policies.
- Executive Session was held prior to the Board meeting to discuss legal and personnel issues.

▪Township Manager

- Staff Report.

Supervisor Ernst made motion, seconded by Supervisor Bortner to approve the 2016 Budget for advertisement Dec. 1 to 14th and public display. No tax increase. Vote 4-0

▪**Township Engineer**

- Monthly Municipal Engineer's Report was enclosed in the packet for review.
- Public Stormwater Management meeting held November 12, 2015 at SAVES.
- Beginning work on Wetzel Drive through the winter.

Supervisor Boyer made motion, seconded by Supervisor Bortner to enter into a contract with Hanover Land for a survey on the land swap adjacent neighbor in the Rec park. Vote 4-0

▪**Township Alternate Engineer**

- Villas at Cattail- Terry Myers, C.S. Davidson, Inc. – Nothing to report.

8. CODE ENFORCEMENT

- Activities report from Zoning/Code Officer was provided.

9. SUBDIVISION/LAND DEVELOPMENT

- Draft Planning Commission meeting minutes November 5, 2015
- SALDO Status report updated: November 12, 2015

Supervisor Ernst made motion of which was seconded by Supervisor Boyer to approve Resolution 2015-Z John H. Myers & Son Preliminary/Final with the four conditions listed. Vote 4-0

Supervisor Ernst made motion of which was seconded by Supervisor Boyer to approve the Preliminary Plan for Trone Rental Properties 209 Linden Ave. Vote 4-0

10. ZONING

Supervisor Bortner made motion, seconded by Vice Chairman Knight to approve the resignation letters for Ray Presley and Mike Sabaka from the Zoning Hearing Board and thanking them for their years of service.

We will post on the website the vacancies for the Zoning Hearing Board.

11. OTHER BUSINESS

Supervisor Boyer made motion, of which was seconded by Supervisor Bortner to approve Barbara Krebs, Scott Small and Heather Snyder as authorized personnel to have building keys made at Channel's Locksmith Shop, Inc. with two signatures required. Vote 4-0

Supervisor Ernst made motion of which was seconded by Supervisor Bortner to ratify the manager's action to release the Treasurer of her duties, no longer with the Township. Vote 4-0

12. ANNOUNCEMENTS

- Zoning Hearing Board Regular Meeting – No Hearing in December
- Planning Commission Regular Meeting – 12/3/15 at 7:00 p.m.
- Board of Supervisors Workshop – 12/21/2015 at 5:30 p.m.
- Board of Supervisor Meeting – 12/21/2015 at 7:00 p.m.

13. ADJOURNMENT

Supervisor Bortner made motion, of which was seconded by Supervisor Boyer, to adjourn at 7:35pm.

Vote 4-0

Respectfully Submitted: Heather Snyder, Secretary/Treasurer