

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331
www.conewagotwp.org

BOARD OF SUPERVISORS REGULAR MEETING, DECEMBER 21, 2015

Chairman LeGore called the meeting to order at 7:00pm with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman LeGore	Vice Chairman Knight	Ted Bortner
Louann Boyer	Deb Ernst	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Dave Arndt, CEO/Zoning Officer
Jim Yingst, Solicitor	Eric Mains, Buchart-Horn Engineer
Heather Snyder, Assistant Secretary /Treasurer	Interim Police Chief Carl Segatti

There were 26 persons total in the audience including; Sgt. Gary Baumgardner, Officer Kevin O'Brien, Maintenance Manager Scott Small, Joseph Ernst and Zachary Brillhart, Republican elected for Supervisor.

Chairman LeGore announced that an Executive Session was held prior to the meeting and no decisions were made.

1. MINUTES

Supervisor Bortner made motion to approve the draft minutes from the November 16, 2015 workshop and regular meeting. Supervisor Boyer seconded the motion. **Vote 5-0**

2. COMMUNICATIONS AND INTERACTIONS

- SAVES Monthly Report and Profit and Loss was provided in the Board of Supervisor Packets.
- Comcast letters dated Nov. 17 and Nov. 23 regarding the Franchise Related Costs.
- Letter from Keller Brown dated Nov. 6, 2015 adding the Chevy Tahoe to the policy.
- Letter dated Nov. 25 from J. William Warehime Foundation for \$50,000.00 to be used for replacement of aging apparatus replacement grant and in addition offering a \$100,000.00 matching grant.
- ACNB letter dated Dec. 2015 Re: Annual Notice of Accounts with Sweep Features.
- Y.A.T.B. and TCC meeting schedule for 2016 and minutes from Nov. 4, 2015 meeting.
- November 19, 2015 COG Meeting Minutes.
- Letter dated Nov. 24, 2015 from the Liquid Fuels Audit stating no findings were found.

3. REPORTS FROM SUPERVISORS

Supervisor Bortner – No Report

Supervisor Boyer – No Report

Vice Chairman Knight- No Report

Supervisor Ernst- No Report

Chairman LeGore- No Report

4. REPORT FROM COMMITTEES

Administration (Ernst/Knight)

Supervisor Bortner made motion to approve the settlement agreement of a former employee. Vice Chairman Knight seconded the motion. Vote 4-1 Supervisor Ernst being the opposing vote.

Public Safety (LeGore /Bortner) –

Supervisor Bortner introduced the Township's Interim Chief of Police Carl Segatti and acknowledge entering into an agreement with him.

Vice Chairman Knight made motion to accept the agreement of the Police Reorganization Feasibility Study. Supervisor Bortner seconded the motion. Discussion: Supervisor Bortner stated that once the agreement is accepted it does become a public document and would be available by Right to Know in the Township office. This does not mean they are entering into the merger consolidation with other municipalities just proceeding with the agreement to continue discussion. Vote 5-0

Supervisor Boyer made motion to proceed with the Impound Yard. Supervisor Ernst seconded the motion. \$1890.00 which was budgeted. Vote 5-0

Recreation (Ernst/Knight)

January 20, 2016 to review the pre-final master plan for the Rec. Park for the Airport Property. No Meeting in December.

Agricultural Preservation (Bortner/Knight) – No report.

Roads (Bortner/Knight)

Vice Chairman Knight authorized the purchase of equipment in the amount of \$2,085.00 for crack sealer repairs. Supervisor Boyer seconded the motion. Vote 5-0

Supervisor Bortner discussed the crack sealing process being a 5 year plan which we are currently ahead of schedule. Supervisor Bortner stated “ kudos to the road crew”.

Pension Board (Bortner)

Vice Chairman Knight made motion to approve Resolution 2015-EE for the Municipal Police Contributions Pension Fund for 2016. Supervisor Ernst seconded the motion. Vote 4-1 Supervisor Boyer Abstained

5. REPORT FROM SECRETARY-TREASURER

Supervisor Ernst made motion to approve the Secretary/Treasurer's Report. Supervisor Bortner seconded the motion. Vote 5-0

Supervisor Bortner made motion to approve the 2016 Meeting Schedule that was modified in the workshop. Supervisor Boyer seconded the motion. Discussion: Supervisor Bortner advised the public that the meeting schedule will be on the Township's website as well as advertised in the paper. Public is always encouraged to attend the meetings. Vote 5-0

6. PUBLIC COMMENT –

Fabian Kuhn from 201 Linden Ave. expressed his concerns with the Trone Rental Property on Linden Avenue.

Scott Becker from 211 Panther Drive expressed his concerns with crack sealing and the Police Regionalization.

Ed Pascoe from 560 Blettner Avenue expressed his concerns with the Police Regionalization.

Lisa Vriezen from 109 Water Street expressed her concerns with the Police Regionalization and asked questions about the process.

Carl Baker from 136 Puma Drive expressed his concerns with the Police Regionalization.

7. REPORTS FROM DEPARTMENTS

•Police (Interim Chief Carl Segatti)

Overview of Police monthly Report.

Interim Chief Segatti gave an overview of the Chevy Tahoe.

•Township Solicitor Yingst

Overview of monthly report

•Township Manager

Overview of Staff Report.

Jan. 19 and 20, 2016 Christmas Tree Collection with Waste Management. This will be posted on the website.

Budget was on public display, only 1 person asked to review.

The Board acknowledged the movement of the bank accounts to another financial institution.

Supervisor Bortner made motion to ratify the Electricity Supply agreement starting 1/1/17 for 35 months for all electricity accounts Constellation New Energy, Inc. This will be a 40% savings in our electric bills with a fixed rate. Supervisor Boyer seconded the motion.

Vote 5-0

Vice Chairman Knight made motion to approve Resolution 2015-CC adopting the 2016 Budget. Supervisor Bortner seconded the motion. Discussion: Supervisor Bortner advised the public of no tax increase. Vote 5-0

Supervisor Bortner made motion to approve the purchase of the 2016 Police Vehicle through Co-stars. Vice Chairman Knight seconded the motion. Vote 5-0

Supervisor Bortner made motion to approve the purchase of the 2016 Truck and plows through Co-Stars. Vice Chairman Knight seconded the motion. Vote 5-0

Supervisor Bortner made motion to approve Resolution 2015-DD Acknowledgement of Deb Ernst serving as Supervisor on the Board. . Vice Chairman Knight seconded the motion. Discussion Supervisor Bortner recognized her contributions as Supervisor.

Vote 4-0 Supervisor Ernst Abstained

Supervisor Ernst made motion to authorize a donation of \$25,000.00 from cash reserve to the recreation access funds from 2015 the Budget fund. Supervisor Bortner seconded the motion.

Vote 5-0

Vice Chairman Knight made motion to approve \$500.00 for electronic recycling to Adams Co.
Chairman LeGore seconded the motion. Vote 5-0

▪**Township Engineer (P. Eric Mains, Buchart-Horn, Inc.)**

Engineer Report – December 21, 2015

Note: Land Development Plans are up. The Township has begun the process of stormwater. Supervisor Bortner discussed the Federal Mandate of MS-4.

▪**Township Alternate Engineer (Terry Myers, C.S. Davidson, Inc.)**

Nothing to report

8. CODE ENFORCEMENT

Activities summary from Zoning/Code Enforcement Officer *dated December 17, 2015*.
Recycling letters have been sent to the Commercial Properties, due January 15, 2016.

9. SUBDIVISION/LAND DEVELOPMENT

F.Y.I. Planning Commission Minutes December 3, 2015.

Subdivision & Land Development Status Report (SALDO) *updated December 16, 2015*

Chapel View Phase II Section 2B Final Plan

Vice Chairman Knight made motion to approve the Final Plan and Resolution 2015-AA,
which includes the final plan. Supervisor Ernst seconded the motion. Vote 5-0

Trone Rental Properties – Linden Avenue

Supervisor Ernst made motion to approve the Final Plan and Resolution 2015-BB. Vice
Chairman Knight seconded the motion. Vote 5-0

Trone Rental Properties – Wetzel Drive

Supervisor Bortner made motion to approve extension request for Wetzel Drive project
plan – 90 day extension to May 3, 2016. Chairman LeGore seconded the motion.
Vote 5-0

Vice Chairman Knight made motion to approve extension request for Wetzel Drive –
PIBB needs special approval to spend the monies re-allocated from Sunday Drive.
Supervisor Bortner seconded the motion. Vote 5-0

10. ZONING

ZHB Case 1-2016 will be held on January 6, 2016.

75 Chapel Road – Set Back Variance Request for Accessory Structure

Supervisor Bortner made motion to recognize the Certificate of Appreciation for Ray
Presley for his years of service (Thank you for your time) on the Zoning Hearing Board.
Vice Chairman Knight seconded the motion. Vote 5-0

Vice Chairman Knight made motion to recognize the Certificate of Appreciation for Mike
Sabaka for his years of service (Thank you for your time) on the Zoning Hearing Board.
Supervisor Ernst seconded the motion. Vote 5-0

11. OTHER BUSINESS, Comments, and Announcements

Chairman Knight made motion to approve Deb Ernst Volunteer Position Application
as a Citizen to represent the Recreation Committee. Supervisor Bortner seconded the
motion. Vote 4-0 Supervisor Ernst abstained

Supervisor Bortner made motion to approve Deb Ernst to the Zoning Hearing Board to complete vacancy ending 12/31/2016. Supervisor Boyer seconded the motion.

Vote 4-1 Supervisor Ernst abstained

Supervisor Bortner made motion to approve Gerald Lippy to the Zoning Hearing Board to complete vacancy. Supervisor Boyer seconded the motion.

Vote 4-0

12. MEETING SCHEDULE

Board of Supervisors Re-organizational Meeting January 4, 2016 at 4:30 p.m.

Zoning Hearing Board Re-organizational Meeting January 6, 2016 at 7:00 p.m.

Planning Commission Re-organizational and Regular Meeting – January 7, 2016 at 7:00 p.m.

Board of Supervisors Workshop – January 18, 2016 at 5:30 p.m.

Board of Supervisors Meeting – January 18, 2016 at 7:00 p.m.

Municipal Authority Meeting – January 11, 2016 at 6:00 p.m.

13. ADJOURNMENT

Supervisor Ernst made motion, seconded by Supervisor Boyer to adjourn the meeting at 8:32 p.m.

Vote 5-0

Respectfully Submitted: Heather Snyder, Assistant Secretary/Treasurer