

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING APRIL 15, 2019

Chairman Don Knight called the meeting to order at 6:41 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chairman Don Knight	Vice Chair Louann Boyer	Ernie Hess
John Strevig	Jeffery Sheely	

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager	Police Chief Curtis McCoy - Absent
Heather Snyder, Secretary-Treasurer	Scott Small, Maintenance Manager
Tim Shultis, Solicitor	David Arndt, Zoning/Code Enforcement Officer
Eric Mains, Gannett Fleming Engineer	

There were approximately 6 people in the audience including: Michael Cooper-White of the Gettysburg Times, Tony Eline of 12 Linden Avenue, Charlotte Shaffer of 44 Allwood Drive, and Tom Lawrence of SAVES.

Chairman Don Knight advised that on April 1, 2019 at 11:00 a.m., The Board held an Executive Session with Michael Miller of Eckert Seamans to discuss personnel, legal and contractual issues. This discussion lasted 1 hour and 20 minutes.

1. MINUTES

Vice Chair Louann Boyer made a motion to approve the March 18, 2019 Workshop and Regular meeting minutes, seconded by Supervisor Jeff Sheely. Vote 5-0

2. COMMUNICATIONS AND INTERACTIONS

The SAVES March report was enclosed in the packet for review. Fire Chief Tom Lawrence provided the Secretary-Treasurer with the 2018 Emergency Services Report and reviewing the overall calls that SAVES responded to throughout 2018. Fire Chief Tom Lawrence gave a Thank You to the staff for all their help. Township Manager Barbara Krebs thanked Fire Chief Tom Lawrence for his assistance with everything.

March 29, 2019 Comcast communication was enclosed in the packet for review regarding price changes.

Saturday, April 27, 2018 will be the medicine take back program.

Adams County Borough Association newsletter was enclosed for review.

April 25, 2019 the Legislative forum will be held at 6:00 p.m. at the Emergency Management Center.

3. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Supervisor John Strevig made a motion to authorize the 457 plan to switch from ICMA to Polaris, seconded by Vice Chair Louann Boyer. Vote 5-0

Supervisor John Strevig made a motion to authorize Treasurer to allocate \$50,000.00 into the Rec Fund as matching grant dollar for the multi-purpose field, seconded by Supervisor Jeff Sheely. Vote 5-0

Supervisor John Strevig made a motion to authorize \$425,476.00 from the 2018 fund balance of \$454,827.00 to be expended in 2019, seconded by Supervisor Ernie Hess. Vote 5-0

Public Safety

Nothing new to discuss.

Recreation

Vice Chair Louann Boyer made a motion to authorize McSherrystown Borough request to use Cheetah Field for the T-ball program, seconded by Supervisor John Strevig. Vote 5-0

Vice Chair Louann Boyer made a motion to authorize switching the DCNR grant to Greenways, Trails and Recreation grant, seconded by Supervisor John Strevig. Vote 5-0

Supervisor John Strevig made a motion to approve Resolution 2019-K (CFA) Commonwealth Financing Authority grant, seconded by Supervisor Jeff Sheely. Vote 5-0

Agricultural Preservation

Nothing New to Report.

Roads

Bid opening for the 2019 street surfacing project was held 4/9/19 at 9:30 a.m.

Supervisor Jeff Sheely made a motion to authorize the Township Engineer to issue the Notice of Intent to Award for the 2019 Street Surfacing project to Conewago Enterprises, in the amount of \$312,807.00 for Oxford Avenue, N. Blettner Ave., Bear Circle, N. Third Street and Basilica Drive, seconded by Vice Chair Louann Boyer. Vote 5-0

Vice Chair Louann Boyer made a motion to not award the Wetzel Drive ADA ramp replacement, seconded by Supervisor Ernie Hess. Vote 5-0

Pension

Nothing new to discuss.

Planning Commission

Rezoning hearing will be discussed under Zoning/Code Enforcement Dave Arndt's section.

Stormwater

Supervisor John Strevig made a motion authorizing \$25,033.00 from the Stormwater Management reserve fund to be utilized for the N. Blettner Avenue and Bear Circle Stormwater Drainage project, seconded by Supervisor Ernie Hess. Vote 5-0

4. REPORT FROM SECRETARY-TREASURER

Vice Chair Louann Boyer made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Jeff Sheely. Vote 5-0

Supervisor John Strevig made a motion to approve payment of the prepaid bills and all invoices noted on the report for March 15, 2019 – April 11, 2019, seconded by Supervisor Ernie Hess. Vote 5-0

5. PUBLIC COMMENT

No public comment.

6. REPORTS FROM DEPARTMENTS

Police

The Police Department March report and neighborhood watch e-mail was enclosed in the packet for review.

The new Police vehicle was purchased and will be getting equipped soon.

Township Solicitor Shultis

Solicitor Tim Shultis has nothing new to report.

Township Manager

Barbara Krebs, Township Manager reviewed her monthly staff report including the following:
Street sweeping to start in Berwick and Oxford Township, shut off is Tuesday, April 16, 2019, training of temps continues and both Township and Municipal Authority audits are complete.

Township Engineer (Eric Mains, Gannett Fleming, Inc.)

Eric Mains, Township Engineer gave a review of his Engineer's Report for March including working on the grants and land development review.

7. CODE ENFORCEMENT

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated April 11, 2019 was enclosed in the packet for review.

A certificate of Recycling for the 1st Electronic Recycling event of 2019 was held on 3/23/19 total collected was 5,153 lbs. (2.58 tons).

8. SUBDIVISION/LAND DEVELOPMENT

The Subdivision and Land Development Status Report for April 5, 2019 was included for review.

Planning Commission meeting minutes dated April 4, 2019 was included for review.

Smith's Specialized Automotive of 1374 Carlisle Pike Annexation/Subdivision Plan:

Supervisor John Strevig made a motion by the Board to approve the waiver request from Section 135-30.A of the Township Ordinance pertaining to the number of driveways per lot, recommended approval by the Planning Commission, seconded by Supervisor Ernie Hess. Vote 5-0

Vice Chair Louann Boyer made motion by the Board to approve Resolution 2019-J and Smith's Specialized Automotive of 1374 Carlisle Pike annexation/subdivision plan, recommended by the Planning Commission to approve the request, seconded by Supervisor John Strevig. Vote 5-0

Blettner Avenue Industrial Building – Blettner Avenue Preliminary/Final Plan:

Supervisor Ernie Hess made motion to approve the 90 day extension request new date for plan action August 4, 2019, recommended by the Planning Commission, seconded by Supervisor John Strevig. Vote 5-0

Centennial Circle – Centennial Road JA Myers Homes Preliminary Plan:

Supervisor John Strevig made a motion to approve the extension request for plan action until July 31, 2019, recommended by the Planning Commission to approve the request, seconded by Supervisor Jeff Sheely. Vote 5-0

9. ZONING

No Zoning Hearing Board meeting for May.

May 20, 2019 the re-zoning amendment hearing will be held at 6:30 p.m.

10. MEETING SCHEDULE

May 2, 2019 (Planning Commission) 6:00 PM
May 14, 2019 (Public Safety Committee) 8:30 AM
May 14, 2019 (Finance/Operations) 9:30 AM
May 20, 2019 (Workshop) 5:00 PM
May 20, 2019 (Board of Supervisors) 6:30 PM

11. ADJOURNMENT

Vice Chair Louann Boyer made motion to adjourn the meeting at 7:03 p.m., seconded by Supervisor John Strevig. Vote 5-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer