

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**  
**541 OXFORD AVENUE**  
**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING SEPTEMBER 16, 2019**

Vice Chair Louann Boyer called the meeting to order at 6:45 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Vice Chair Louann Boyer                      Ernie Hess                      John Strevig                      Jeffery Sheely

The following appointed Township professionals were also in attendance:

Barbara Krebs, Township Manager                      Heather Snyder, Sec./Treas.  
Sgt. Gary Baumgardner                      Scott Small, Maintenance Manager  
Tim Shultis, Solicitor                      Eric Mains, Gannett Fleming Engineer- 6:45 p.m.  
Dave Arndt, Zoning/Code Enforcement Officer

Chairman Don Knight - Absent

There were approximately 16 people in the audience including: Tony Eline of 12 Linden Avenue, Michael Cooper-White of the Gettysburg Times, Charlotte Shaffer of 44 Allwood Drive, Steve Markle of 582 Oxford Avenue, John Phillips of Cumberland Township, Raymond Gouker of Community Media, Ed Davis of Schuylkill Haven-MBC, Tony Smith of 1374 Carlisle Pike, Brandon Bisard of Hanover Land Services and Matt Arrison of 230 Puma Drive.

**1. MINUTES**

Supervisor John Strevig made a motion to approve the August 19, 2019 Workshop and Regular meeting minutes, seconded by Supervisor Jeffery Sheely. Vote 4-0

The September 9, 2019 Municipal Authority meeting minutes were included in the packet for review.

**2. COMMUNICATIONS AND INTERACTIONS**

Acting Chief Gary Baumgardner advised of a Departmental Commendation and thanked Officer Snyder for his assistance in an armed robbery at the Grocery Outlet in Penn Township.

The SAVES August report was enclosed in the packet for review.

August 16, 2019 communication from Comcast regarding channel changes was included in the packet for review.

The Adams County Association of Township Officials Convention will be held November 13, 2019 at 6:30 p.m.

Trick-or-Treat will be held on October 29, 2019 from 6:00 p.m. until 8:00 p.m.

**3. REPORT FROM COMMITTEES/SUPERVISOR'S COMMENTS**

**Administration**

Supervisor John Strevig advised the 2020 budget is underway.

Supervisor John Strevig made motion to approve the ASJ cleaning proposal for 2020, seconded by Supervisor

Jeffery Sheely. Note: There are no changes in the cleaning proposal and it is the same pricing as the year before.  
Vote 4-0

The Adams County SPCA September 10, 2019 donation request will be distributed in October.

Supervisor John Strevig made motion to approve Resolution 2019-Q Stormwater Management Facilities and Best Management Practices, seconded by Supervisor Ernie Hess.  
Vote 4-0

Supervisor John Strevig made motion to recognize the existing job descriptions as set forth in the personnel manual last revised March 15, 2015 until the Personnel Manual is updated and to direct the Township Manager to update the Personnel Manual, seconded by Supervisor Ernie Hess.  
Vote 4-0

### **Public Safety**

During the month of August, SAVES responded to 28 Fire and Rescue calls, 123 EMS calls for a total response of 151 calls for service. In Conewago Township SAVES responded to 13 Fire and Rescue calls and 44 EMS call for a total of 57 calls for service

The police garage is up and has just a few items that the Maintenance department has to finish.

Vice Chair Louann Boyer advised the Federation came to SAVES and presented 2 awards for bystander CPR accreditation for life saving.

### **Recreation**

Nothing new to report.

### **Agricultural Preservation**

Nothing new to report.

### **Roads**

A repair to Oxford Avenue to repair a bump in the road will be scheduled for September 17, 2019 weather permitting.

### **Pension**

Nothing new to report.

### **Planning Commission**

Supervisor John Strevig advised this will be covered under Dave Arndt, Zoning/Code Enforcement Officer's report.

### **Stormwater**

Nothing new to report.

## **4. REPORT FROM SECRETARY-TREASURER**

Supervisor John Strevig made a motion to approve the Secretary/Treasurer's Report, seconded by Supervisor Ernie Hess.  
Vote 4-0

Supervisor Ernie Hess made a motion to approve payment of the prepaid bills and all invoices noted on the report for August 16, 2019 – September 13, 2019, seconded by Supervisor John Strevig.  
Vote 4-0

## **5. PUBLIC COMMENT**

Raymond Gouker of Community Media asked the Board if possible he would like to show a brief presentation on Adams County T.V. Township Manager Barbara Krebs advised Mr. Gouker she would contact him to set up a time to view the presentation prior to the next Board meeting.

Steve Markle of 582 Oxford Avenue asked the Board to reconsider planting trees as a barrier to a privacy fence beside the Police Department instead of painting the fence.

John Phillips of Cumberland Township introduced himself and advised he is running for Adams County Controller.

Matt Arrison of 230 Puma Drive addressed his concerns with the access and exit of Plum Creek Park, the cloud of dust from the traffic and the road not being suitable to handle the traffic during the soccer tournament.

**6. REPORTS FROM DEPARTMENTS**

**Police**

The Police Department's August report was enclosed in the packet for review.

Acting Chief Gary Baumgardner

**Township Solicitor Shultis**

Nothing new to report.

**Township Manager**

Barbara Krebs, Township Manager reviewed her monthly staff report including the following:  
A meeting with Heritage Lawn and Landscape to look at curb spraying in Sherry Village and the Conewago Drive area to include approximately 2 mils of street area. After weeds die the maintenance crew will sweep and seal and the emergency preemption light at Centennial Road/TR 116 is scheduled to be shipped on Sept. 16, once SWAM receives they will install.

**Township Engineer (Eric Mains, Gannett Fleming, Inc.)**

Eric Mains, Township Engineer, gave a review of his Engineer's Report for August.

**2019 Street & Drainage Improvement Project –**

Supervisor John Strevig made motion to approve change #2 for \$19,473.20, seconded by Supervisor Jeff Sheely.  
Vote 4-0

Supervisor John Strevig made motion to approve the AFP #2 for \$80,429.40, seconded by Supervisor Jeff Sheely. Discussion: Punch List  
Vote 4-0

**7. CODE ENFORCEMENT**

The activity summary from Zoning/Code Enforcement Officer, Dave Arndt, dated September 11, 2019, was enclosed in the packet for review.

**8. SUBDIVISION/LAND DEVELOPMENT**

The Subdivision and Land Development Status Report for September 11, 2019 was included for review.

Zoning/Code Enforcement Officer Dave Arndt advised if anyone needs a copy of the Planning Commission meeting minutes dated September 5, 2019 he could provide a copy.

**Smith's Specialized Automotive, LLC- 1374 Carlisle Pike, Preliminary/Final LDP**

Supervisor John Strevig made a motion to approve the waiver request received from Smith's Specialized Automotive, LLC of 1374 Carlisle Pike from Section 135-43.E, requiring landscape screening, which was recommended by the Planning Commission, seconded by Supervisor Jeffery Sheely. Note: Received notice from

the Adams County Conservation district advising they are not in favor of trees being planted on the berm of a stormwater basin. Vote 4-0

**Centennial Acres – JA Myers Builders – Minor, LDP**

Supervisor Jeffery Sheely made a motion to approve to table plan action for Centennial Acres, JA Myers Builders until Penn Dot approved the driveways or provide details on the alignment of the Eisenhower Drive Extension, recommend by the Planning Commission, seconded by Supervisor Ernie Hess. Vote 4-0

Supervisor John Strevig made a motion to approve the extension request received for the Centennial Acres plan until December 31, 2019, seconded by Supervisor Ernie Hess. Vote 4-0

**Mavis Discount Tire – 1324 Carlisle Pike – Preliminary/Final LDP**

Supervisor Jeffery Sheely made a motion to approve the waiver request for Mavis Discount Tire, 1324 Carlisle Pike, from Section 76-18, - rate controls to allow the stormwater freeboard spillway to be less than the required 1’ and allow .89”, recommended by the Planning Commission and Engineer Eric Mains, seconded by Supervisor Ernie Hess. Vote 4-0

**South Hills Golf Club – Reverse Subdivision (Penn Township)**

Supervisor John Strevig made a motion to approve deferring the reviews and approvals for South Hills Golf Club, reverse subdivision, to Penn Township given the lack of improvements in Conewago Township’s portion of the property parcel, seconded by Supervisor Jeffery Sheely. Note: The improvements are located within Penn Township and does not affect the portion within Conewago Township. The Township will still review and sign final plans before recording.

**9. ZONING**

Received a use variance request from The Trone Family Trust for the former Midway Ambulance property at 140, 200 and 202 Linden Avenue. The hearing will be held October 2, 2019.

**10. MEETING SCHEDULE**

- October 2, 2019 (Zoning Hearing Board) 6:00 PM
- October 3, 2019 (Planning Commission) 6:00 PM
- October 15, 2019 (Public Safety Committee) 8:30 AM
- October 15, 2019 (Finance/Operations) 9:30 AM
- October 21, 2019 (Workshop) 5:00 PM
- October 21, 2019 (Board of Supervisors) 6:30 PM

**11. ADJOURNMENT**

Supervisor John Strevig made motion to adjourn the meeting at 7:18 p.m., seconded by Supervisor Ernie Hess. Vote 4-0

Respectfully Submitted:

Heather Snyder, Secretary/Treasurer