

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**  
**541 OXFORD AVENUE**  
**HANOVER, PA 17331**  
[www.conewagotwp.org](http://www.conewagotwp.org)

**BOARD OF SUPERVISORS SPECIAL BUDGET MEETING MINUTES, NOVEMBER 25, 2020**

The Special Budget Meeting was called to order at 10:30 AM.

The following were in attendance:

Chair Charlotte Shaffer  
Vice Chair Thomas Weaver  
Supervisor Don Knight on phone  
Supervisor Louann Boyer  
Supervisor Thomas Klunk  
Angela Pabon, Asst. Secretary/Treasurer

In addition to in-person, this meeting was also livestreamed on Facebook and public comment was received through Facebook during the livestream.

The following were in the audience:

Mark Livelsberger, President of SAVES and Fire Chief Tom Lawrence of Southeastern Adams Volunteer Emergency Services (SAVES) and Fred Wilke of 248 Oxford Avenue.

**SAVES**

Mark Livelsberger, President of SAVES, provided the Board of Supervisors with a SAVES presentation packet.

Vice Chair Thomas Weaver gave the Board information regarding the consolidation of fire department organizations to form SAVES.

He also discussed the loan guarantee shared between McSherrystown Borough, Union Township, Mt. Pleasant Township and Conewago Township. The Conewago Township's annual loan guarantee payment portion is \$51,000.00.

Mark Livelsberger, President of SAVES, discussed SAVES budget including revenue, expenses, call history, average personnel per call, trends, apparatus, studies and tax millage.

Discussion occurred.

**EXECUTIVE SESSION**

Solicitor Tim Shultis suggested to the Board of Supervisors that they go into an executive session under 708 A-5 for otherwise privileged matters to discussion potential conflicts of interest.

Solicitor Tim Shultis verified with Mark Livelsberger, President of SAVES, that the SAVES membership votes on the SAVES budget.

The Board of Supervisors went into executive session at 11:04 AM to discuss potential conflicts of interest with the Township Solicitor.

The Board of Supervisors returned from executive session and resumed the Special Budget meeting at 11:15 AM.

Solicitor Tim Shultis advised that due to Vice Chair Thomas Weaver being on the Board at SAVES and Supervisor Louann Boyer being a member of SAVES, they will recuse themselves from voting on line item 411.503 changes concerning funding for SAVES.

Solicitor Tim Shultis also advised that since this line item does not reflect the millage rate approved in the proposed budget, Supervisor Don Knight is able to vote on this line item.

### **BUDGET DISCUSSIONS**

Bob Miller commented that SAVES budget should have been presented before a preliminary budget was presented. He also commented on SAVES providing the budget for the public to view and making the community aware of their finances and the availability of the budget.

William Popovich commented on the SAVES presentation being available on the Township Website for the public to view.

Terri Shaner also agreed the SAVES presentation should be available for the public to view.

Supervisor Thomas Klunk made a motion to advertise the proposed preliminary 2021 budget as amended to include a 3% wage increase to admin employees and to increase line item 411.503 from \$64,800.00 to \$134,506.20, seconded by Supervisor Don Knight.

Approved Vote 3-0  
2 Abstained

Vice Chair Thomas Weaver Abstained due to being a member and officer of SAVES.  
Supervisor Louann Boyer Abstained due to being a member of SAVES.

Chair Charlotte Shaffer thanked Mark Livelsberger, President of SAVES, and he thanked the Board for their time.

Vice Chair Thomas Weaver made a motion to advertise the proposed 2021 State Fund budget to be open for review to be considered for adoption at the December 21, 2020 Board of Supervisors meeting, seconded by Supervisor Thomas Klunk.

Discussion occurred.

Approved Vote 5-0

No changes have been made on the Stormwater budget.

Discussion occurred regarding SAVES budget and the Board viewing and providing input on their budget.

Chair Charlotte Shaffer thanked Angela Pabon, Assistant Secretary/Treasurer for applying for the Adams County COVID-19 relief fund. The grant was awarded in full for the amount of \$8,732.73.

Chair Charlotte Shaffer confirmed that with the Governor's new COVID-19 orders, the Board of Supervisors are still okay with continuing to conduct meetings the same way. They agreed they are okay as long as there is no reason to believe the crowd would exceed limitations.

Fred Wilke of 248 Oxford Avenue expressed concerns regarding the health insurance decision made at the November Board of Supervisors meeting. He asked why the members that voted against the health insurance change voted that way.

Discussion occurred.

Chair Charlotte Shaffer asked that the discussion be continued at the next Board of Supervisors meeting.

**Adjournment**

Vice Chair Thomas Weaver made a motion to adjourn the Special Budget Meeting at 11:33 AM, seconded by Supervisor Don Knight. Approved Vote 5-0

Respectfully Submitted:

Angela Pabon, Assistant Secretary - Treasurer