

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

**541 OXFORD AVENUE
HANOVER, PA 17331**

BOARD OF SUPERVISORS REGULAR MEETING SEPTEMBER 20, 2021

Chair Louann Boyer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance (Roll Call):

Chair Louann Boyer	Vice Chair Thomas Weaver	Thomas Klunk
Charlotte Shaffer	Don Knight	

The following appointed Township professionals were also in attendance (Roll Call):

Lee Stinnett, Solicitor	Sergeant Kevin O'Brien for Chief Baumgardner
Scott Small, Maintenance Manager	Kevin Fox, Engineer of Gannett Fleming- Arrived at 7:02 p.m.
Angela Pabon, Secretary/Treasurer	Dave Arndt, Zoning/Code Enforcement Officer
Carly Forbes, Asst. Secretary/Treasurer	

Chief Gary Baumgardner- Absent

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 12 people in the audience including, Amy Redding with the Hanover Soccer Club, Sarah Clark and Christina Courville with New Oxford Youth Lacrosse, Michael Cooper-White of the Gettysburg Times, Bob Miller of 3176 Hanover Pike, Ellen Dayhoff of Adams County Ag Preserve, Jane Bond of 45 Elk Drive, Lynn Baugher of 710 Linden Avenue, Tony Eline of 12 Linden Avenue, Shanna Hollich of Guthrie Memorial Library, Charles McKean of 126 Onyx Rd, and Russell Williams of the Hanover Shoe Farms.

1. PUBLIC COMMENT ON AGENDA ITEMS

Bob Miller of 3176 Hanover Pike encouraged the Board to approve items on the agenda under recreation for purchase. He also expressed concern regarding the amount of Plum Creek Community Park land the clubs would be utilizing. Lastly, he commented on the Stormwater MS4 audit being placed online for the public to view. Chair Louann Boyer advised they need to approve it and then we can move forward with placing it on the website.

2. MINUTES

Vice Chair Thomas Weaver made a motion to approve the August 16, 2021 Workshop and Regular Meeting Minutes with a correction to the regular meeting minutes to indicate that Kevin Fox arrived at 7:18 instead of left at 7:18, seconded by Supervisor Charlotte Shaffer. Approved Vote 5-0

3. COMMUNICATIONS AND INTERACTIONS

The August-September 2021 PSATS New Bulletin was included in the packet for review.

The YMCA Kids Come First Newsletter, received August 20, 2021 was included in the packet for review.

The Adams County SPCA letter requesting a donation for 2022 was included in the packet for review.

A letter requesting a handicapped parking space on a public street was received August 22, 2021. Discussion occurred. The Board decided it will not be granting this request.

REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Vice Chair Thomas Weaver provided a Police contract negotiation update. Discussion occurred.

Plum Creek Community Park grant money was received in the amount of \$72,900.00. Discussion occurred.

Recreation

A volunteer application was received from Grace Pittman for the Recreation Committee.

A volunteer application was received from John Topper for the Recreation Committee, however he owns property in the Township but is not a Township resident and would not be able to serve on this committee.

Chair Louann Boyer advised she met with Grace Pittman and Averlon Hines regarding the Recreation Committee. She asked that Grace Pittman and Averlon Hines be appointed to the Recreation Committee. Discussion occurred.

Supervisor Charlotte Shaffer made a motion to table the Recreation Committee appointments until more than one Supervisor has the opportunity to meet with them, seconded by Vice Chair Thomas Weaver. Discussion occurred Approved Vote 4-1
Chair Louann Boyer voted against due to wanting to move forward with the Recreation Committee.

Vice Chair Thomas Weaver advised he believes there should be a discussion on the role of the Recreation Committee. Discussion occurred.

Dave Arndt, Zoning/Code Enforcement Officer asked for clarification on Chair Louann Boyer's vote being for or against the tabling of the Recreation Committee appointments. She advised she voted against the motion.

Supervisor Charlotte Shaffer made a motion to approve the purchases of a basketball hoop, fencing for the basketball court, two grills, horseshoe pits and picnic tables at Plum Creek Community Park, seconded by Vice Chair Thomas Weaver. Approved Vote 5-0

A \$2000.00 donation was received from Gettysburg Youth Soccer Club.

Amy Redding of Hanover Soccer Club discussed working with New Oxford Youth Lacrosse and Conewago Valley Soccer Club to share field space at Plum Creek Community Park. Sarah Clark and Christina Courville of New Oxford Youth Lacrosse discussed their current field situation and moving to the fields in which Hanover Soccer Club would be utilizing. Amy Redding provided a drawing to the Board of the area in which Hanover Soccer Club is proposing to use. Discussion occurred regarding the drawing and separate agreements for each club.

Vice Chair Thomas Weaver made a motion to enter into agreements with Hanover Soccer Club for a 2 year arrangement and renewal with New Oxford Youth Lacrosse for a 2 year arrangement with agreements that are consistent with our previous agreements for use of the park for the 2022 and 2023 season up to 12 acres shared, seconded by Supervisor Don Knight. Approved Vote 5-0

Amy Redding of Hanover Soccer Club asked about placing a shed at the park and was advised to work with Scott Small, Maintenance Manager.

ELLEN DAYHOFF OF ADAMS COUNTY AG PRESERVE

Ellen Dayhoff of Adams County Ag Preservation provided the Board with a map to identify the location in which would be discussed.

Russell Williams provided background on the Hanover Shoe Farms and placing the farms in the Ag Preserve Program.

Ellen Dayhoff advised of the 4 farms in which the county applied for federal money, 2 of which are in Conewago Township. She also advised they are applying for federal money for the Stoner Farm, application 29 which is 286 acres.

Ellen Dayhoff discussed applications 26 and 37 which are both farms in which Adams County would like to partner with the Township. They are 80 acres and 56 acres. This would cost just over \$400,000.00. Discussion occurred on providing information to other farm owners to see if anyone else is interested in the program.

Discussion occurred regarding funding and the Board discussed the map among themselves.

Ellen Dayhoff explained the deed restrictions that come with becoming an ag preserved property.
Discussion occurred.

Vice Chair Thomas Weaver made a motion to allocate up to \$400,000 for agricultural easements for 80 acres and 56 acres of applications ranked numbers 8 and 21 as presented on the map, seconded by Supervisor Charlotte Shaffer. Approved Vote 5-0

Discussion occurred on doing a public forum to let farm owners know about the program.

Ellen Dayhoff of Adams County Ag Preservation and Russell Williams of Hanover Shoe Farms left the meeting at 7:39 p.m.

STORMWATER

The Stormwater MS4 Audit was completed and no violations were found. Scott Small discussed the audit.

Discussion occurred regarding the Blettner Basin fencing. Scott Small, Maintenance Manager, advised Security Fence is coming out to give estimates to complete the fence on Wednesday. He also discussed completing the basketball court fencing which was approved earlier in the meeting. Discussion occurred.

Discussion occurred on the O & M Agreement for Conewago Holdings which was included in the packet.

Vice Chair Thomas Weaver made a motion to approve the O & M Agreement with Conewago Holdings, 660 Edgegrove Road, seconded by Supervisor Don Knight. Approved Vote 5-0

PENSION

Vice Chair Thomas Weaver made a motion to approve the Non-uniformed Defined Contribution Pension Resolution 2021-X and Uniformed MMO Resolution 2021-Y, seconded by Supervisor Charlotte Shaffer. Approved Vote 5-0

REPORT FROM SECRETARY-TREASURER

Supervisor Charlotte Shaffer made a motion to approve the Secretary/Treasurer's Report seconded by Supervisor Don Knight. Approved Vote 5-0

Supervisor Don Knight made a motion to approve the bills paid/to be paid, August 13, 2021 to September 17, 2021, seconded by Vice Chair Thomas Weaver. Approved Vote 5-0

REPORTS FROM DEPARTMENTS

Police

Sergeant O'Brien provided the Police Department Report in place of Chief Baumgardner.

The Police Department's August report and newsletter were enclosed in the packet for review.

Sergeant O'Brien advised the Board of the following:

The Statistics are available online for the public.

The Pennsylvania State Police (PSP) audit is complete. A few minor items were identified but it was a good audit.

On September 15, 2021, the Police Department provided a tour to Grace Christian Homeschoolers totaling approximately 30 children and 15 to 20 parents.

Supervisor Charlotte Shaffer made a motion to approve the purchase of new Tasers, seconded by Chair Louann Boyer.

Sergeant O'Brien advised the total quote for Taser is \$15,180.79. Discussion occurred. Approved Vote 5-0

A letter of professional service was provided to Officer Freeman for his service during Hurricane Ida.

A letter of professional service was written for SAVES as well for their service during Hurricane Ida.

Township Solicitor Lee Stinnett

Lee Stinnet, Solicitor, advised we have not received the penalty payment from Waste Management in response to the letter sent so he will be following up with them.

Maintenance Department

The Maintenance report was included in the packet for review.

Scott Small, Maintenance Manager, advised the Board of the following:

They filled 5 gaylords during Electronic Recycling. Discussion occurred.

The cleaning contract is up for renewal. We are getting quotes to compare.

4. CODE ENFORCEMENT

Zoning/Code Enforcement Officer, Dave Arndt, reviewed his monthly report, dated September 14, 2021.

5. SUBDIVISION/LAND DEVELOPMENT

The Planning Commission draft meeting minutes for September 2, 2021 were included in the packet for review.

Supervisor Charlotte Shaffer made a motion to approve the releasing of the remaining bond amount of \$4,500.00 for Smith's Specialized Automotive, seconded by Vice Chair Thomas Weaver. Approved Vote 5-0

The Adams County Transportation organization would like to meet with the Township to discuss the long-range transportation plan. Discussion occurred. The Board of Supervisors asked that Dave Arndt, Zoning/Code Enforcement Officer check with Adams County on their availability for November 15, 2021 and if that doesn't work, October 13, 2021.

6. ZONING

There were 2 Zoning Hearings scheduled for October 1, 2021 which were cancelled due to Flooding. The 2 Zoning Hearings were rescheduled for October 29, 2021. One hearing is for a set-back variance for Bobcat's display area and the second hearing is for a special exception for a use variance for 701 Third Street.

There will be no Zoning Hearing Board Meeting on October 6, 2021.

A bond was received today for the 214 Ram Drive project in the amount of \$177,349.70.

Township Engineer (Kevin Fox, Gannett Fleming, Inc.)

The Engineer's report for August was included in the packet for review.

Vice Chair Thomas Weaver made a motion to approve the application for payment for the 2021 Street Maintenance Project in the amount of \$127,446.36, seconded by Supervisor Don Knight.

Approved Vote 5-0

Kevin Fox, Township Solicitor, discussed the financial security reduction request of \$61,000.00 by Centennial Acres. He advised that while this is for the sanitary sewer, the financial security for the Township and the Municipal Authority was combined therefore, the Board must vote because the Township controls the financial security.

Supervisor Charlotte Shaffer made a motion to reduce Centennial Acres security by \$61,000.00, seconded by Vice Chair Thomas Weaver. Approved Vote 5-0

The Board advised they do not have an Engineer's Report.

Kevin Fox, Township Engineer, discussed Chapel Ridge Phase II and advised the Municipal Authority Board denied dedication of the sanitary sewer.

Supervisor Charlotte Shaffer made a motion to approve the Chapel Ridge Phase II, dedication of streets with the condition that rec drawings will be provided and a maintenance bond will be submitted, seconded by Supervisor Don Knight.

Discussion occurred.

Approved Vote 5-0

Kevin Fox, Township Engineer, advised chapter 145 will need to be updated regarding the speed limits for the streets.

Supervisor Charlotte Shaffer made a motion to authorize the Solicitor to prepare the ordinance and advertisement for Chapter 145, seconded by Vice Chair Thomas Weaver. Approved Vote 5-0

Kevin Fox, Township Engineer, advised Plum Creek Community Park will be connected to public sewer and water during the development but until then, the Township must get a waiver from Labor and Industry until this occurs. We will be using port-a-pots until then and the Engineer is working through the waiver process with Labor and Industry. Discussion occurred on port-a-pot placement and adding a port-a-pot.

Vice Chair Thomas Weaver made a motion to approve application for payment #4 for Plum Creek Park in the amount of \$61,569.45, for work through August 26, 2021, seconded by Supervisor Don Knight. Approved Vote 5-0

Supervisor Charlotte Shaffer made a motion to approve the proposal and contract from Hanover Land Services (HLS) to survey Plum Creek Community Park with a dollar amount not to exceed \$2,200.00, seconded by Vice Chair Thomas. Approved Vote 5-0

Kevin Fox, Township Engineer, advised he provided a memo regarding 386 Church Street which has been mailed to the property owners today.

7. New Business

No new business was discussed.

8. Old Business

No old business was discussed.

9. Public Comment

Shanna Hollich, Director of Guthrie Memorial Library, introduced herself and showed interest in creating partnership and working with the Township.

Bob Miller of 3176 Hanover Pike asked if highways can be built through preserved land. He was advised they cannot be built through the land.

He also asked about the Stormwater audit and was advised there were no violations and it will be posted on the website.

Lastly, Bob Miller asked what about the status of the zoning change to the Klunk Farms. He was advised it is still in litigation and discussion occurred regarding legal expenses.

MEETING SCHEDULE

October 7, 2021 (Planning Commission) 6:00 PM
October 13, 2021 (Public Safety Committee) 8:30 AM
October 13, 2021 (Finance/Operations) 9:30 AM
October 18, 2021 (Workshop) 5:00 PM
October 18, 2021 (Board of Supervisors) 6:30 PM

Angela Pabon, Secretary/Treasurer advised the Police Pension Meeting will occur on October 14, 2021 at 10:00 a.m.

ADJOURNMENT

Supervisor Charlotte Shaffer made a motion to adjourn the meeting at 8:18 p.m., seconded by Supervisor Don Knight. Approved Vote 5-0

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer