

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**  
**541 OXFORD AVENUE**  
**HANOVER, PA 17331**

**BOARD OF SUPERVISORS SPECIAL MEETING, NOVEMBER 9, 2021**

Chair Louann Boyer called the special meeting to order at 6:00 p.m.

The following Supervisors were in attendance:

Chair Louann Boyer	Vice Chair Thomas Weaver	Don Knight- Phone
Charlotte Shaffer	Thomas Klunk	

The following appointed Township professionals were also in attendance:

Angela Pabon, Secretary-Treasurer	Scott Small, Maintenance Manager
Lee Stinnett of Salzmann Hughes, Township Solicitor – arrived at 6:01 p.m.	

There were 4 people in the audience including: Tony Eline of 12 Linden Avenue, Fred Wilke of 248 Oxford Avenue, Bob Miller of 3176 Hanover Pike and Mark Livelsberger of SAVES.

**1. COMMENCE SPECIAL MEETING**

Chair Louann Boyer called the special meeting to order.

**2. PUBLIC COMMENT**

Bob Miller of 3176 Hanover Pike provided comment on wages, rolling back real estate taxes, Capital Blue Cross and other options and quotes for health insurance and the request from New Hope and SAVES on the agenda. Discussion occurred.

Bob Miller also commented on eliminating the stormwater fee, the earned income tax revenue on the Treasurer's report, account balances and the American Rescue Plan funds.

**2. Budget Review –**

The Board of Supervisors were provided with a draft General Fund budget, draft Stormwater budget, draft State Fund budget and draft wage and benefit chart.

Discussion occurred regarding the wage chart including health insurance, dental insurance, life insurance and short-term disability.

Supervisor Charlotte Shaffer asked about health insurance options.

Discussion occurred regarding plans that were looked at during the collective bargaining agreement. Chair Louann Boyer advised she had spoken to Steve Hartlaub at Weber Insurance regarding Health Insurance and he suggested we stay with the current plan. Discussion occurred regarding the health insurance and no other plans but Capital Blue Cross plan being presented to the Board of Supervisors.

Scott Small, Maintenance Manager advised the Board of Supervisors he received 3 quotes to replace the current obsolete alarm system. The lowest bid was provided by WFX in the amount of \$10,525.00. If approved, the signed proposal is due by November 15, 2021 along with 50% down payment. Discussion occurred.

A request was included in the packet from New Hope for a donation from the American Rescue Plan fund.

Vice Chair Thomas Weaver discussed a request received from the Adams County Historical Society during a presentation last month. Vice Chair Thomas Weaver suggested donating a one-time contribution to the

Historical Society. Discussion occurred on current contributions and an amount to donate to the Historical Society.

The Board agreed to rename line item 459.000 to Historical Society and budget the amount of \$3,500.00.

Mark Livelsberger of SAVES discussed the SAVES request as was included in the packet.

Supervisor Shaffer advised the amount in the budget line is figured incorrectly.

Mark Livelsberger of SAVES also discussed SAVES loss of revenue and SAVES request for American Rescue Plan funds. He discussed apparatus replacement needed and expressed interest if any additional American Rescue Plan Funds are available.

Vice Chair Thomas Weaver discussed the condition of the alleys behind Linden and Maple Avenue. Discussion occurred regarding alleys within the Township and maintenance.

Discussion occurred regarding a resident's prior request to change the color of the police fence. The Board discussed the request and decided not to change the color of the fence.

Discussion occurred on real estate tax millage and suspending the stormwater fees. Supervisor Thomas Weaver suggested suspending the stormwater fees for one year and keeping the real estate tax millage the same.

Further discussion occurred regarding the stormwater fees, showing the Township is able to fund the MS4 program for compliance, stormwater being an unfunded mandate and a resolution to suspend the stormwater fee for a year.

Angela Pabon, Secretary/Treasurer commented on the approved budget being available for public review for 20 days. Discussion occurred.

The 2022 proposed budget was discussed including per capita, interest rate, PURTA, Municipal Pension State Aid, the Recycling grant, repayment from Stormwater to General Fund, miscellaneous revenue line items, wages, Ag Preserve, insurance, pension and line item 402.302 service charge for the American Rescue Plan (ARPA).

Bills have been received for the ARPA fund including reconciliations, interest, legal services and calculation of loss of revenue which will need reimbursed to the General Fund from ARPA. No 2022 budget has been created for the ARPA Fund.

The 2022 proposed budget discussion continued including the water cooler rental, engineering service fees, HRA reimbursements, alarm system, Assistant Secretary/Treasurer wages, Sherry Village Basin project for stormwater, the Collective Bargaining agreement for the Police Department, wages for the police admin position, looking into phone service and switching from Greenlink back to Comcast, SAVES contribution, ammunition carry-over, Maintenance uniform service, increasing gas line item 430.231 and diesel line item 430.232 back to \$5000.00 and \$12,000.00, snow overtime wages, traffic control devices, tax billing, and grant support.

The 2022 proposed budget for the State Fund was discussed including the 2022 road project which is Oxford Avenue and a new salt brine unit.

#### **4. Other/New Business**

Chief Gary Baumgardner advised the board of the hiring process and asked permission to move forward with the candidate that was interviewed.

Supervisor Don Knight made a motion to ratify moving forward with a conditional offer of employment for a possible candidate for the Police Department, seconded by Vice Chair Thomas Weaver. Discussion occurred. Approved Vote 5-0

Supervisor Thomas Klunk commented on the discussion on the conditional offer of employment and stated “We support our police 100% and want them to be number one.”

**5. PUBLIC COMMENT**

Bob Miller commented on the miscellaneous revenue on the Treasurer’s report and asked if this included the American Rescue Plan Funds. Angela Pabon, Secretary/Treasurer, explained the miscellaneous revenue and advised it did not include the American Rescue Plan Funds.

**5. ADJOURNMENT**

Vice Chair Thomas Weaver made motion to adjourn the meeting at 8:00 p.m., seconded by Supervisor Charlotte Shaffer Approved Vote 5-0

Respectfully Submitted:

Angela Pabon, Secretary/Treasurer

DRAFT