

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331**

BOARD OF SUPERVISORS REGULAR MEETING MARCH 21, 2022

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chair Charlotte Shaffer	Louann Boyer	Thomas Klunk
Eugene Zeyn	Don Knight- phone	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Bridgett Kirby, Assistant Secretary/Treasurer
Lee Stinnett, Township Solicitor from Salzmann Hughes
Nathan Simpson of C.S. Davidson Inc.
Gary Baumgardner, Police Chief

Scott Small, Maintenance Manager- absent

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 35 people in the audience.

1. PUBLIC COMMENT ON AGENDA ITEMS

Wayne Little of 1510 Honda Road questioned the submitting of paperwork for the Sewer Authority. Dave Arndt advised for him to submit the paperwork in the office to Holly, the Sewer Authority Controller.

2. MINUTES

Supervisor Thomas Klunk made a motion to approve the February 21, 2022 Workshop and Regular Meeting Minutes, seconded by Supervisor Don Knight. **Approved Vote 5-0**

3. COMMUNICATIONS AND INTERACTIONS

SAVES February Report was included in the packet for review.

Chair Charlotte Shaffer advised we received a Park Concept Plan from The Borough of Littlestown.

Chair Charlotte Shaffer discussed Waste Management Service with Greencastle and briefed on the New Service Packets they mailed out.

REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS

Administration

Supervisor Boyer made a motion to ratify the hiring of Tamara Bittle as the Secretary/Treasurer and to be bonded at the 2022 rate, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Supervisor Klunk made a motion to accept the draft Comprehensive Plan Amendment, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Discussion occurred.

Dave Arndt questioned Michelle Brummer with Gannett Fleming if they would be handling the advertising; Michelle advised she would look into it and get back with him.

Supervisor Klunk made a motion to accept the Proposed Comprehensive Plan Review and Adoption Process Schedule, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Recreation

Supervisor Klunk made a motion to name Charlotte Shaffer as Park Director and the motion failed to receive a second. Supervisor Zeyn tabled the matter until next month, with Supervisor Knight concurring.

Supervisor Shaffer advised the Township has fulfilled its seven year enrollment in the Clean and Green Program and all supervisors unanimously agreed to have Dave Arndt contact Adams County to advise of the township's desire to withdraw from the program.

After discussion on the request from Gettysburg Youth Soccer Club, Supervisor Zeyn made a motion to accept the agreement for the club to use the fields at Plum Creek Park for the tournaments, seconded by Supervisor Klunk. **Approved Vote 5-0**

Supervisor Zeyn made a motion to permit New Oxford Youth Lacrosse to place a secured Port-a-Pot next to their shed for use at the field until their term ends per their request, seconded by Supervisor Klunk. **Approved Vote 5-0**

Discussion occurred regarding the request from Hanover Soccer Club for an additional shed for Casey's Cleats. Supervisor Shaffer advised she will reach out to the club to request more details regarding their request.

Discussion occurred regarding the request to renew the agreement with AVO Soccer Club. Supervisor Klunk made a motion to deny AVO's request for renewal of their agreement, seconded by Supervisor Zeyn. **Approved Vote 4-1**

Supervisor Boyer opposed.

REPORT FROM SECRETARY-TREASURER

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Zeyn. **Approved Vote 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid, February 18 to March 21, 2022, seconded by Supervisor Zeyn. **Approved Vote 5-0**

REPORTS FROM DEPARTMENTS

Police

The Police Department's February report was enclosed in the packet for review.

Chief Baumgardner advised the police stats and the newsletter were posted on the website.

Chief Baumgardner advised several officers were involved in some trainings and recertification.

Chief Baumgardner advised the department was asked by Conewago Elementary School to participate in the school Health Fair.

Chief Baumgardner advised the department will be participating in the Drug Take Back held on April 30, 2022 from 10 a.m.-2 p.m.

Chief Baumgardner pointed out that Officer Daniel Grim received acknowledgement for Professional Police Services last month and that there was positive feedback on it.

Township Solicitor

Lee Stinnett, the Township Solicitor, pointed out the ongoing codes issues with three properties within the township.

Supervisor Boyer made a motion for the firm of Salzmann Hughes to assist Dave with filing civil actions on the properties, seconded by Supervisor Klunk. **Approved Vote 5-0**

Maintenance Department

There was no Maintenance Report.

Dave Arndt briefed on Hanover Borough's salt re-bid advising they approved the lowest bidder, Eastern Salt Company, Incorporated.

Supervisor Boyer made a motion to accept Hanover Borough's salt re-bid with Eastern Salt Company, seconded by Supervisor Klunk. **Approved Vote 5-0**

4. MANAGER/ZONING & CODE ENFORCEMENT

The Zoning/Code Enforcement Summary Report for February 16 – March 16, 2022 was included in the packet for review.

Dave Arndt advised he is planning to attend the Adams County Land Preservation Program meeting on April 5, 2022 at 1 p.m.

5. SUBDIVISION/LAND DEVELOPMENT

The Planning Commission draft meeting minutes for March 3, 2022 were included in the packet for review.

Supervisor Boyer made a motion to grant Chapel Meadows an extension for plan action until September 20, 2022, seconded by Supervisor Klunk. **Approved Vote 5-0**

Supervisor Boyer made a motion to grant the Residence of Church Street an extension for plan action until June 21, 2022, seconded by Supervisor Klunk. **Approved Vote 5-0**

6. ZONING

There will be 2 zoning hearings held on April 6, 2022 at 6 p.m.

Township Engineer (Nathan Simpson of C.S. Davidson, Inc.)

The Engineer Report was included in the packet for review.

Supervisor Shaffer made a motion to re-bid the 2022 Roadway Improvements Project for Oxford Avenue, seconded by Supervisor Zeyn. **Approved Vote 5-0**

7. New Business

No new business was discussed.

8. Old Business

No old business was discussed.

9. Public Comment

Steve Ragula of 84 Evergreen Drive, expressed his concerns on consideration to allow AVO Soccer Club to resubmit a revised agreement.

Kristie Miller, AVO Soccer Club Representative, asked about being permitted to resubmit a revised agreement.

Tim Swingler of 3624 Baumgardner Road, Hanover, PA, commented on the good that AVO Soccer Club has done for the community and his concerns regarding the motion to deny the club an opportunity to resubmit a revised agreement.

Rick Barnes of 25 Shoshone Drive, commented on the other clubs being permitted to use the fields at the park and expressed aversion against AVO Soccer Club.

Melissa Lavalley of 266 Barley Circle, asked for reconsideration of a new proposal for AVO Soccer Club.

Averlon Hines, owner of AVO Soccer Club, expressed the revenue the club brings into the community and his concerns about being denied permission to resubmit a revised agreement.

Supervisor Shaffer questioned Averlon Hines about his club being a profit or non-profit organization. Averlon responded that it is non-profit.

MEETING SCHEDULE

April 6, 2022 (Zoning Hearing Board) 6:00 PM

April 7, 2022 (Planning Commission) 6:00 PM

April 13, 2022 (Public Safety Committee) 8:30 AM

April 13, 2022 (Finance/Operations) 9:30 AM

April 18, 2022 (Workshop) 5:30 PM

April 18, 2022 (Board of Supervisors) 6:30 PM

April 21, 2022 (Police Pension Committee) 10:00 AM

ADJOURNMENT

Supervisor Zeyn made a motion to adjourn the meeting at 7:27 p.m., seconded by Supervisor Klunk.

Approved Vote 5-0

Respectfully Submitted:

Bridget Kirby, Assistant Secretary/Treasurer