

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**  
**541 OXFORD AVENUE**  
**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING APRIL 18, 2022**

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Chair Charlotte Shaffer

Louann Boyer

Thomas Klunk

Eugene Zeyn

Don Knight

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Lee Stinnett, Township Solicitor from Salzmann Hughes

Nathan Simpson of C.S. Davidson Inc.

Gary Baumgardner, Police Chief

Scott Small, Maintenance Manager

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 35 people in the audience.

Chief Baumgardner acknowledged Officer Bevenour who was an officer for 17 years and with Conewago Township for 10 years to Detective Bevenour.

**1. PUBLIC COMMENT ON AGENDA ITEMS**

Eric Keith – Comment on Facebook. Wants to know about the denial of AVO. What was this statement based on last month because of volume of traffic. Was this based on an Engineering Firm doing a traffic study or just on your own personal expertise or did you just make that up. To make those statements you would have to have full concept.

**2. MINUTES**

Supervisor Don Knight made a motion to approve the March 21, 2022 Workshop & Regular Meeting Minutes, seconded by Supervisor Eugene Zeyn.

**Approved Vote 5-0**

**3. COMMUNICATIONS AND INTERACTIONS**

SAVES March Report was included in the packet for review. No Comments or discussion.

Letter was received from Ellen Ryan –Township is working on getting pricing for internet WIFI.

Correspondence from Ellen Dayhoff of Adams County Ag Preservation Program – More information will be coming. No other questions.

Notice of Liquid Fuels 2022– Township has received \$234,039.30- no comment or discussion.

Correspondence from DCNR– Final Payment and Project Closeout for Plum Creek Park Grant – Supervisor Boyer asked if this was the last one. Township Manager Dave Arndt stated this was not the last one to be closed.

Adams County Conservation District, Christina Anders– New Mosquito Borne Disease Coordinator–

Wants to have a meeting to introduce herself. Township Manager Dave Arndt will be contacting

Christina to see if the next Workshop on 5/16 or 5/11 at the Operations and Finance meeting will work.

**REPORTS FROM COMMITTEES/SUPERVISOR'S COMMENTS**

## **Administration**

Chair Shaffer announced that the Spring Newsletter will be in this week's Merchandiser and will be on the website also.

## **Recreation**

Plum Creek Community Park- Chair Shaffer spoke to Ryan Davis on April 10<sup>th</sup> - he went to the park to repair the trees. Ryan stated that 5-10% of the trees were knocked over and 20% of the 3,100 trees were leaning. He will periodically check and if something comes up he will notify the township.

Chair Shaffer had a statement to read about Plum Creek Community Park. Discussion on not accepting any new agreements occurred. All current contracts will continue until they expire.

Supervisor Klunk made a motion to deny the AVO Soccer Club request to renew their contract, seconded by Supervisor Zeyn.

Supervisor Boyer opposed.

**Approved Vote 4-1**

Discussion was had about temporarily denying all requests until the park is completed. Supervisor Zeyn and Supervisor Klunk both stated that a process needs to be in place.

The request from New Oxford Lacrosse to renew their contract was reviewed. Supervisor Klunk made a motion to deny, seconded by Supervisor Zeyn.

Supervisor Boyer opposed.

**Approved Vote 4-1**

The request for an adult grass volleyball court was reviewed. They are asking for 4-6 courts. A motion to Deny was made by Supervisor Boyer, seconded by Supervisor Zeyn.

**Denied Vote 5-0**

Casey's Cleats Request- Withdrawn

Cheetah Park- Changing the volleyball court from sand to grass- A motion to approve was made by Supervisor Zeyn, seconded by Supervisor Boyer.

**Approved Vote 5-0**

## **REPORT FROM SECRETARY-TREASURER**

Supervisor Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Shaffer.

**Approved Vote 5-0**

Supervisor Boyer made a motion to approve the bills paid/to be paid report dated February 18 to March 17, 2022, seconded by Supervisor Knight.

**Approved Vote 5-0**

## **REPORTS FROM DEPARTMENTS**

### **Police**

The Police Department's February report was enclosed in the packet for review.

Chief Baumgardner advised that grass clippings shall stay off the roadway because it is illegal.

Chief Baumgardner acknowledged Officer Ammerman for his quick thoughts on getting a deer out of a resident's house without causing further damage to the home.

## **Township Solicitor**

Lee Stinnett, the Township Solicitor, had no stand-alone report.

### **Maintenance Department**

Scott Small mentioned the dugouts on Cheetah Drive need new roofs, which will be metal.

Scott Small advised the sink hole in the middle of Plum Creek Park does have a safety fence around it.

### **4. MANAGER/ZONING & CODE ENFORCEMENT**

The Zoning/Code Enforcement Summary Report for February 16 – March 16, 2022 was included in the packet for review.

The monthly report for Zoning/Code Enforcement dated 3/16/2022 to 4/13/2022 was included.

Precision Cut Preliminary final plan- waivers to act on.

Extension Deadline to July 19, 2022- Supervisor Boyer made a motion to approve, seconded by Supervisor Klunk.

**Approved Vote 5-0**

### **5. Subdivision & Land Development**

Received a waiver request from Section 135-16 to allow the plan to be submitted as a preliminary/Final Plan. Supervisor Knight made a motion to approve, seconded by Supervisor Boyer.

**Approved Vote 5-0**

Received a waiver request from Section 135-34.B, to allow 4' sidewalks to stay consistent with existing sidewalks on Ram Drive, recommended by the Planning Commission. A motion to approve was made by Supervisor Klunk, seconded by Supervisor Boyer.

**Approved Vote 5-0**

Received a waiver request from Section 135-27.0 to not require street trees to be planted on the property.

Need a motion to approve or deny the waiver request from Section 135-27.0 to not require street trees to be planted on the property. A motion to approve was made by Supervisor Shaffer, seconded by Supervisor Klunk.

**Approved Vote 5-0**

### **C&J Clark America – Annexation Plan**

Need Motion to approve or deny C&J Clark America, Annexation Plan and Resolution 2022-E. recommended by the planning Commission. A motion to approve was made by Supervisor Boyer, seconded by Supervisor Klunk.

**Approved Vote 5-0**

### **Utz Trailer Parking Lot – Kindig Lane – Request to not require buffer trees-**

Need a motion to approve or deny the request to not require trees to be planted on this property due to the underground utilities. A motion to approve was made by Supervisor Boyer, seconded by Supervisor Schaffer.

**Approved Vote 5-0**

### **6. Zoning**

There will be a zoning hearing held on May 11, 2022. The application is for a variance from the height requirements.

### **7. Township Engineer (Nathan Simpson, C.S. Davidson, Inc.) Engineer Report**

Motion to award roadway improvement contract to E.K. Services for the bid amount of \$76,691.60. This is for the Oxford Avenue roadway improvement. Motion to approve made by Supervisor Shaffer, seconded by Supervisor Boyer. **Approved Vote 5-0**

**8. New Business**

No new business was discussed.

**9. Old Business**

No old business was discussed.

**10. Public Comment**

Kristie Miller, AVO Soccer Club Representative, asked about reserving their spots.

Tim Swingler of 3624 Baumgardner Road, Hanover, PA, commented on the good that AVO Soccer Club is doing. He feels that all should be notified that there are no guarantees on getting a spot back.

Ed Bills of 16 Sycamore Lane commented on the trash bills and not being notified about the price increase. He also stated that Waste Management has been showing up at 5:30 in the morning to pick up and not at the 7:00am time frame.

Kaitlyn Ragula of 84 Evergreen Drive commented that the Rec board should involve other individuals other than the Board of Supervisors- too may conflicts with the teams.

**MEETING SCHEDULE**

**May 5, 2022 (Public Meeting for Comp Plan) 5:00 PM**

**May 5, 2022 (Planning Commission) 6:00 PM**

**May 11, 2022 (Public Safety Committee) 8:30 AM**

**May 11, 2022 (Finance/Operations) 9:30 AM**

**May 11, 2022 (Zoning Hearing Board) 6:00PM**

**May 16, 2022 (Workshop) 5:30 PM**

**April 16, 2022 (Board of Supervisors) 6:30 PM**

**ADJOURNMENT**

Supervisor Zeyn made a motion to adjourn the meeting at 7:47 p.m., seconded by Supervisor Boyer.

**Approved Vote 5-0**

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer