

Finance/Operations

May 11, 2022

Minutes

Attendance:

Chair Charlotte Shaffer
Supervisor Louann Boyer
Supervisor Thomas Klunk
Supervisor Eugene Zeyn

Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small

Supervisor Don Knight- Absent

The meeting commenced at 9:30 a.m.

Audience:

None Present

The meeting was live streamed on the Conewago Township Facebook page.

Public Comment on agenda items:

No public comment was provided.

Minutes:

Chair Charlotte Shaffer asked the question if everyone had a chance to look at last month's meeting minutes for the Finance/Operations meeting held on April 13, 2022.

Admin:

None

Maintenance:

Annual servicing of the fire alarms and fire extinguishers was done this past month. Scott Small is still waiting on the parts for the new Fire Alarm.

A pre-con meeting was held with the Contractor Firm on the Oxford Avenue Project. That project is scheduled to start the end of June.

A resident on Jonathon Drive requested that we put signage up for the blind. Her father lives with her and takes a lot of walks. Scott Small found a few signs that we could get that says visual impaired person. The two signs and post would cost about \$250.00. The signs would just be along Jonathon Drive.

Zoning / Planning:

Dave Arndt, Township Manager/Zoning Officer, advised the Board of the following:

The Township received an application from Vulcan about applying for their Minor Operating Permit from the State. The Board of Supervisors has to acknowledge this at the Monday night meeting. Chair Charlotte Shaffer asked if this was the renewal and Dave Arndt, Township Manager, confirmed it is and it needs to be done yearly.

Dave Arndt, Township Manager, was audited at the beginning of the year by the Insurance Service Organization (ISO). ISO collects all the certifications from Dave Arndt, the process for inspections and the process for permitting. This audit happens every 4 years. The rate is 1-10, with 1 being the best. In 2017 for Commercial the Township received a 4 and for Family received a 3. For 2022 for Commercial the Township received a 2 and for Family received a 3.

The Comp Plan is in the process of being reviewed. It's been several years now but we are in the home stretch. The planning commission reviewed the final amendments on May 5, 2022 and passing it on to the Board of Supervisors. This needs to be on display for 45 days which means this will not be until the July 18, 2022 Board of Supervisors meeting. The last addition that the Board of Supervisors have received is the same. Nothing has changed at the May 5, 2022 meeting.

Dave Arndt, Township Manager, mentioned that we need to verify which map is correct.

Preliminary Land Development Plan for Precision Cut was originally submitted as a preliminary/final and reviewed as a preliminary final. This will be on the Agenda for Monday May 16, 2022 for approval on the preliminary plan. No Resolution is needed for Preliminary plans.

Engineer:

David Arndt, Township Manager/Zoning Officer, reported Nate has his report completed. Motion needed to authorize the public advertisement for the basin at Sherry Village. This is an action item for Monday's meeting.

New Business:

There was no new business.

Old Business:

There was no old business.

Public Comment:

There was no public comment.

Supervisor Louann Boyer made a motion to adjourn the Finance/Operations meeting at 9:47 a.m., seconded by Supervisor Eugene Zeyn.

Approved Vote 4-0

Respectfully submitted by:

Tammy Bittle
Secretary-Treasurer