

**CONEWAGO TOWNSHIP BOARD OF SUPERVISORS**  
**541 OXFORD AVENUE**  
**HANOVER, PA 17331**

**BOARD OF SUPERVISORS REGULAR MEETING MAY 16, 2022**

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer	Louann Boyer	Thomas Klunk
Gene Zeyn	Don Knight	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer  
Tammy Bittle, Secretary/Treasurer  
Lee Stinnett, Township Solicitor from Salzmann Hughes  
Nathan Simpson of C.S. Davidson Inc.  
Gary Baumgardner, Police Chief  
Scott Small, Maintenance Manager - Absent

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 4 people in the audience.

**1. PUBLIC COMMENT ON AGENDA ITEMS**

Todd Hahn at 389 Mt. Pleasant Road is concerned of the dust that is coming from Airport Road from vehicles going to fast back to Plum Creek Park. There are speed limit signs that state 15mph. People are traveling faster than that. Airport Road is private property so the police cannot enforce anything. Mr. Hahn wants to know what the plan is to fix this. Supervisor Charlotte Shaffer told him that the Township is going back to phase 1 of the plan to put in the access roads to enter and exit the park. Once this is done Airport Road will then be blocked off so the public cannot use this road. Supervisor Charlotte Shaffer left Mr. Hahn know that safety is the top priority and Water Street is not a safe way to exit the park because of visibility from the porches on the houses along Main Street in McSherrystown.

**2. MINUTES**

Supervisor Don Knight made a motion to approve the April 18, 2022 Workshop & Regular Meeting Minutes, seconded by Supervisor Gene Zeyn.

**Approved Vote 5-0**

**3. COMMUNICATIONS AND INTERACTIONS**

Saves March Report.  
PLGIT Investment Rates  
Correspondence from Delaware Law School

**4. REPORTS AND /OR COMMENTS FROM SUPERVISORS**

**a. ADMINISTRATION**

- National Police Week – Proclamation was read, and the Conewago Board of Supervisors will observe May 16 to May 21, 2022 as National Police Week in Conewago Township. Motion was made by Supervisor Louann Boyer, seconded by Supervisor Gene Zeyn

**Approved Vote 5-0**

- PSATS Conference Report – 50 new Resolutions were done. Charlotte Shaffer and Scott Small Attended the conference.

**5. Recreation**

Nothing to report

**6. REPORT FROM SECRETARY-TREASURER**

Supervisor Louann Boyer made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Knight. **Approved Vote 5-0**

Supervisor Louann Boyer made a motion to approve the bills paid/to be paid report dated March 18 to May 16, 2022, seconded by Supervisor Thomas Klunk **Approved Vote 5-0**

Supervisor Louann Boyer made a motion to amend approve the bills paid/to be paid report dated December 18 to December 31, 2021, seconded by Supervisor Thomas Klunk **Approved Vote 5-0**

Supervisor Don Knight made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Louann Boyer **Approved Vote 5-0**

**7. REPORTS FROM DEPARTMENTS**

**Police**

Enforcing the move over law as well as Motorcycle Safety.

Officer Myers has completed the FTO training and is on a rotation schedule.

Sgt. O'Brien received the NRA Rifle Control certificate

Sgt. O'Brien set up with 911 call center an inspection class. This was held at the Gettysburg High School Parking lot. Five (5) of Conewago Twp. Officers participated in the class. In total there were about 50 Officers from York and Adams County that participated in the exercise. Students from Gettysburg High School also took part in the exercise by looking at their own vehicles and determining what is legal or not.

Chief Gary Baumgardner is working on getting quotes for Body Cameras for the officers.

On the drug take back Conewago Township took in 5 boxes and county wide was 55 boxes which is down from last year.

Officer Freeman is being acknowledged for taking Chief Gary Baumgardner's spot at the Conewago Valley Elementary School health care.

**Township Solicitor**

Lee Stinnett, the Township Solicitor, had no stand-alone report.

**Maintenance Department**

Nothing to report

**8. MANAGER/ZONING & CODE ENFORCEMENT**

Township Manager Dave Arndt requested a motion to ratify his decision to upgrade the battery backup for the server at an estimate cost of \$1700.00. The current battery is not large enough to handle the Townships needs. Supervisor Don Knight made motion, second Supervisor Charlotte Shaffer.

**Approved Vote 5-0**

The monthly report for Zoning/Code Enforcement dated 4/13/2022 to 5/12/2022 was included.

**9. Subdivision & Land Development**

Draft planning commission meeting minutes from the May 5, 2022 Special Meeting (Comp Plan) as well as the regular meeting.

**Precision Cut Industries – 84 Ram Drive – Preliminary Plan**

Need a motion to approve or deny the Preliminary Plan dated May 2, 2022. Recommended by the Planning Commission Motion by Supervisor Don Knight, Second by Supervisor Louann Boyer

**Approved Vote 5-0**

**10. Zoning**

Vulcan Construction Materials – Acknowledgement that we received their letter of notice that they submitted their permit renewal application to DEP.

There will be no Zoning Hearing held in June.

**11. Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)**

Engineer Report

Motion is needed to Authorize Bids for Sherry Village basin. Motion by Supervisor Don Knight, Second Supervisor Thomas Klunk

**Approved Vote 5-0**

**12. New Business**

No new business was discussed.

**13. Old Business**

No old business was discussed.

**14. Public Comment**

Joanie Swope and Lindys Krug asked to explain the Delaware Law School document recieved.

Supervisor Charlotte Shaffer read to whom the document was sent to and recommended that it goes on the Conewago Township Website.

**MEETING SCHEDULE**

**June 1, 2022 (Public Meeting for Comp Plan) 5:00 PM**

**June 2, 2022 (Planning Commission) 6:00 PM**

**June 13, 2022 (Municipal Authority) 8:30 AM**

**June 15, 2022 (Finance/Operations) 9:30 AM**

**June 20, 2022 (Workshop) 5:30 PM**

**June 20, 2022 (Board of Supervisors) 6:30 PM**

**ADJOURNMENT**

Supervisor Thomas Klunk made a motion to adjourn the meeting at 7:15 p.m., seconded by Supervisor Louann Boyer.

**Approved Vote 5-0**

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer