

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING JULY 18, 2022

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer	Louann Boyer	Thomas Klunk
Gene Zeyn	Don Knight	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer

Tammy Bittle, Secretary/Treasurer

Lee Stinnett, Township Solicitor from Salzmans Hughes

Nathan Simpson of C.S. Davidson Inc.

Gary Baumgardner, Police Chief – On a call arrived late.

Scott Small, Maintenance Manager

The meeting was Facebook livestreamed and open to the public.

Attendance: There were approximately 4 people in the audience.

1. PUBLIC COMMENT ON AGENDA ITEMS

2. MINUTES

Supervisor Klunk made a motion to approve the July 18, 2022 Workshop & Regular Meeting Minutes, seconded by Supervisor Knight. **Approved Vote 5-0**

3. COMMUNICATIONS AND INTERACTIONS

Saves May Report was acknowledged.

Adams County boxcard approval. Motion to approve by Supervisor Knight seconded by Supervisor Klunk **Approved Vote 5-0**

4. REPORTS AND /OR COMMENTS FROM SUPERVISORS

a. ADMINISTRATION - No Report

5. Recreation

A letter was sent to Supervisor Shaffer requesting the use of the field at Cheetah Park. The field would be used for softball and the organization would like to use the field in the fall, Sept – November and then the spring/summer March – July for practice and host small scrimmages and a few games. Motion made by Supervisor Klunk to table this until a contract is written and this was second by Supervisor Shaffer. **Approved Vote 4-1**

Denied by Supervisor Boyer on tabling the decision.

6. REPORT FROM SECRETARY-TREASURER

Supervisor Knight made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Klunk **Approved Vote 5-0**

Supervisor Klunk made a motion to approve the bills paid/to be paid report dated June 21, 2022 to July 18, 2022, seconded by Supervisor Boyer **Approved Vote 5-0**

Acknowledgment of the 2021 Audit Report – This will be posted on the website.

7. REPORTS FROM DEPARTMENTS

Police –

Chief Baumgardner mentioned there are 22 open cases in the township. On Sunday 7/19/2022 a traffic stop occurred and the officer on duty recovered a ghost gun.

Chief Baumgardner stated that the grant that we were awarded to tie into the Conewago Valley Elementary School cameras is dead in the water. The school does not want to do this.

Township Solicitor

Lee Stinnett, the Township Solicitor, had no stand-alone report.

Maintenance Department

Line painting will be starting around August 4, 2022 throughout the township.

Scott stated the Oxford Road was going to be closed July 20th so that the township could trim trees and clean up at the guiderails.

8. Manager/Zoning & Code Enforcement

Monthly report for Zoning/Code Enforcement dated 6/16/2022 to 7/13/2022 was acknowledged.

9. Subdivision & Land Development

Draft planning commission meeting minutes from the July 7, 2022 meeting.

Trone Rental Properties – Wetzel Drive – Preliminary / Final Plan

Motion made by Supervisor Knight and second by Supervisor Zeyn to re-approve with Condition of Bond amount being approved. **Approved Vote 5-0**

Conewago Enterprises, Inc. – Black Lane Yard Expansion – Preliminary/Final plan

Motion made by Supervisor Knight and second by Supervisor Klunk to approve resolution 2022-F to ratify the plan approval last month **Approved Vote 5-0**

Utz Quality Foods – 101 Kindig lane – Preliminary / Final Plan

A waiver request was received from section 135-16 to allow the plan to be accepted as a preliminary/final plan. This was recommended by the planning commission. Motion made by Supervisor Klunk seconded by Supervisor Boyer **Approved Vote 5-0**

Blettner Ave Snack Food Plant – 293 Blettner Ave. – Preliminary/Final Plan

A waiver request was received from Section 135-16 to allow the plan to be accepted as a preliminary/final plan. This was recommended by the planning commission. Motion made by Supervisor Boyer to approve the waiver request from Section 135-16, to allow the plan to be accepted as a preliminary/final plan. Second by Supervisor Zyne **Approved Vote 5-0**

A waiver request was received from Section 135-16.A(1) to allow the plan to be drawn at a scale of 1"=150' instead of 1"=100'. This was recommended by the planning commission. Motion by Supervisor Klunk to approve the waiver request from section 135-16.A(1) to allow the plan to be drawn at a scale of 1"=150' instead of 1"=100'. Second by supervisor Boyer **Approved Vote 5-0**

10. Zoning

Manager Arndt stated there will not be a Zoning Hearing held in August

11. Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Engineer's Report was acknowledged.

Motion by Supervisor Knight to approve Resolution 2022-G for the Traffic Signal Light Maintenance Agreement with Penn Dot, motion seconded by Supervisor Zyne.

12. New Business

No new business was discussed.

13. Old Business

No old business was discussed.

14. Public Comment

Bob Miller asked if the 2021 Audit was going to be on the website now that it was acknowledge by the Board.

MEETING SCHEDULE

August 4, 2022 (Planning Commission) 6:00 PM

August 10, 2022 (Municipal Authority) 8:30 AM

August 10, 2022 (Finance/Operations) 9:30 AM

August 15, 2022 (Workshop) 5:30 PM

August 15, 2022 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:18 p.m., seconded by Supervisor Boyer
Approved Vote 5-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer