

Finance/Operations
November 16, 2022
Minutes

Attendance:

Chair Charlotte Shaffer
Supervisor Louann Boyer
Supervisor Eugene Zeyn
Supervisor Tom Klunk

Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small
Engineer, Nate Simpson
Chief, Gary Baumgardner

Supervisor Don Knight – Absent

The meeting commenced at 9:30 a.m.

Audience:

Bob Miller

Public Comment on agenda items:

Bob Miller from 3176 Hanover Pike questioned the Treasurers Report not being on the website.
Tammy Bittle is going to look into this.

Minutes:

Approval to amend the September 14, 2022 Finance/Operations Meeting Minutes- motion by Supervisor Klunk and seconded by Supervisor Zeyn. **Approved 4-0**

Approval of the October 12, 2022 Finance/Operations Meeting Minutes- motion by Supervisor Klunk, seconded by Supervisor Boyer. **Approved 4-0**

Maintenance:

Scott Small advised the board that the truck involved in the accident in October is due back to us by Mid-December.

Scott Small is ordering the new truck for the Maintenance Department on November 16, 2022.

Scott Small and Nate Simpson are going to be working on the dirt, low gravel Grant. Scott Small said the only way you can get this grant is to be trained every three years which Scott Small has been.

Zoning / Planning:

Zoning:

Dave Arndt stated there will be a zoning meeting in December.

101 Kindig Lane- Utz Addition is recommending Conditional Approval. Supervisor Boyer asked what the time frame is on when the board would be seeing this. Nate Simpson said it could come within 90 days.

Miller Chemical – Planning Board tabled Prelim/Final

Management:

Dave Arndt advised the board that the Tax Collector, Tammi Knight, is requesting a \$250 increase for her budget. Discussion was held. Supervisor Shaffer and Supervisor Zeyn asked if there was an online class that could be taken instead of going to a convention. Dave Arndt is going to reach out to Tammie Knight and get clarification.

Allan Dayhoff preserving Farm \$400,000.00 and the land Conservation of \$100,000.00 will need to be carried over to the 2023 budget

Engineer:

Nate Simpson advised the board that the School Zone Permit is going back and forth with PennDOT.

Nate Simpson informed the board that the Army Corp of Engineering is to be assigning the PM plane. Nate Simpson said he may have it for the Monday night, November 21, 2022 meeting.

New Business:

Met-ED APPI Energy– Tammy Bittle provided information to the board to see if they want to continue getting a discount on electric. Freepoint is the best cost and Constellation is second. Supervisor Zeyn did a quick search and advised the board that Freepoint has a “C” rating as to Constellation having an “A” rating. Tammy Bittle is going to see if we can choose Constellation.

QuickBooks– Tammy Bittle advised the board that QuickBooks is outdated, and we know longer receive support. Tammy Bittle mentioned this will be an agenda item for Monday night, November 21, 2022 to approve the upgrade.

Old Business:

There was no old business.

2023 Budget

Supervisor Shaffer resumed at section 456.00. Dave Arndt wanted to talk about some changes that already went through. Supervisor Shaffer suggested that they start at the section of 411.00. The general budget and state budget have been completed. Stormwater needs to be finished. Resident Bob Miller of 3176 Hanover Pike wanted to know what is in the Stormwater Account at this time. Tammy Bittle is going to check on this. The Stormwater budget will resume on Monday, November 21, 2022 at 5:00pm.

Public Comment:

None

Adjourn:

Supervisor Boyer made a motion to adjourn the Finance/Operations meeting at 12:52 p.m., seconded by Supervisor Klunk.

Approved Vote 4-0

Respectfully submitted by:

Tammy Bittle
Secretary-Treasurer