

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
541 OXFORD AVENUE
HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING NOVEMBER 21, 2022

Chair Charlotte Shaffer called the meeting to order at 6:35 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer	Louann Boyer	Thomas Klunk
Don Knight	Gene Zeyn (Absent)	

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor from Salzmann Hughes
Nathan Simpson of C.S. Davidson Inc.
Gary Baumgardner, Police Chief.
Scott Small, Maintenance Manager

Attendance: Approximately 6 people were present.

1 PUBLIC COMMENT ON AGENDA ITEMS

Eric Smith from 660 Edgegrove Road shared his concerns for the Stormwater fees coming back in 2023. He feels that the board should delay the vote on this fee. Supervisor Shaffer asked Eric to e-mail her his list of concerns. Solicitor Lee Stinnett advised Eric that to keep in regulation with DEP the Stormwater fee must continue to be billed.

2 MINUTES

Supervisor Knight made a motion to approve the October 17, 2022 Workshop & Regular Meeting Minutes, seconded by Supervisor Klunk.
Approved Vote 4-0

3 COMMUNICATIONS AND INTERACTIONS

SAVES October Report is on the township website
Letter received from Walter Rockey, 180 Puma Drive
Received a thank you letter from the Adams County SPCA
PSATS- New Bulletin
Municipal Liquid Fuels Reimbursement

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

CBA- Maintenance Department- Negotiations had taken place. An agreement has been made.

5 Recreation

Received a donation from a resident for a park bench in the Plum Creek Park. Supervisor Shaffer asked if a bench was at the playground. Scott Small advised there is not because concrete would need poured for the bench to be permanent.

6 REPORT FROM SECRETARY-TREASURER

Supervisor Knight made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Klunk. **Approved Vote 4-0**

Supervisor Knight made a motion to approve the bills paid/to be paid report dated September 20, 2022 to October 17, 2022, seconded by Supervisor Klunk. **Approved Vote 4-0**

APPI Constellation. Supervisor Zeyn made motion to accept Constellation for saving on Met-Ed Bill, second by Supervisor Klunk **Approved Vote 4-0**

QuickBooks Renewal– Motion by Supervisor Klunk and second by Supervisor Knight to upgrade QuickBooks. **Approved Vote 4-0**

7 REPORTS FROM DEPARTMENTS

Police –

October Police Report is on the Website

October 29, 2022 was Drug Take Back. The County as a whole was short from previous events.

Conewago Township took back 65 pounds which is extremely short from the prior events held.

Sergeant O'Brien made a safety course for his fellow officers. The officers stated that he did a great job on the course.

Chief Baumgardner took part in an ALICE Instructor course in October 2022. Chief Baumgardner is now certified to take part if an active shooting were to happen in the area.

Officer Groft has stepped up and arranged for a Toys for Tots stuff a cruiser. This event will take place on December 10th from 12pm – 4pm.

Township Solicitor

Lee Stinnett, the Township Solicitor:

Asking for authorization for the Township Solicitor to work with the Township Manager to file an Adams County Code Enforcement action against two properties in the township for ongoing ordinance violations.

Solicitor Lee Stinnett also reviewed Resolution P Act 57 property tax.

Maintenance Department

Scott Small, maintenance manager, left the board know that the new truck has been ordered.

8 Manager/Zoning & Code Enforcement

Monthly report for Zoning/Code Enforcement dated 10/12/2022 to 11/16/2022

Quality– The copier replacement for the township office is scheduled for 12/29/2022. Quality will not be invoicing us until January 2023.

Adams County Council of Government – List of Legislative Priorities

9 Subdivision & Land Development

Draft Planning Commission meeting minutes from the November 3, 2022 meeting

Miller Chemical & Fertilizer, LLC– 120 Radio Road LDP

Received a waiver request for Section 135-11, to allow the plan to be submitted as a Preliminary/Final Plan. Motion was given by Supervisor Knight to allow the plan to be submitted as a Preliminary/Final plan and seconded by Supervisor Klunk. **Approved 4-0**

Precision Cut Industries– 60 Ram Drive– Request to release remaining bond in the amount of \$1,200.00. Motion was given by Supervisor Klunk to release the \$1,200.00 bond and seconded by Supervisor Knight. **Approved 4-0**

10 Zoning

Township Manager Dave Arndt stated there will be two Zoning Hearings held on December 7, 2022.

11 Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Engineer Report– Traffic Signal Grant has been submitted

Resolution 2022-Q PA Small Water and Sewer program grant- Motion was given by Supervisor Klunk and Second by Supervisor Knight **Approved 4-0**

Application for payment for Sherry Village Stormwater Basin Retrofit- Supervisor Knight made motion to approve the Application for Payment for Sherry Village, seconded by Supervisor Klunk

Approved 4-0

12 New Business

Supervisor Shaffer asked if we paint the curbs in the Township and was advised by Scott Small that the curbs are not painted by the township.

13 Old Business

No old business was discussed.

14 Public Comment

None.

MEETING SCHEDULE

December 1, 2022 (Planning Commission) 6:00 PM

December 7, 2022 (Zoning Hearing Board Meeting) 6:00 PM

December 12, (Municipal Authority Meeting) 5:30PM

December 14, 2022 (Public Safety Meeting) 8:30AM

December 14, 2022 (Finance/Operations) 9:30 AM

December 19, 2022 (Workshop) 5:00 PM

December 19, 2022 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Klunk made a motion to adjourn the meeting at 7:35 p.m., seconded by Supervisor Boyer.

Approved Vote 4-0

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer