

Finance/Operations
September 13, 2023
Minutes

Attendance:

Chair Charlotte Shaffer
Vice Chair Louann Boyer
Supervisor Tom Klunk

Secretary-Treasurer, Tammy Bittle
Township Manager/Zoning Officer, Dave Arndt
Maintenance Manager, Scott Small
Township Engineer, Nate Simpson of C.S. Davidson, Inc.

Supervisor Eugene Zeyn – Absent
Supervisor Don Knight – Absent

The meeting commenced at 9:30 a.m.

Audience: No attendance.

Public Comment on agenda items: No public comment was provided.

Minutes:

Supervisor Boyer made a motion to approve the August 16, 2023, Finance/Operations meeting minutes, seconded by Supervisor Klunk. **Approved Vote 3-0**

Maintenance:

Maintenance Manager, Scott Small advised that the old street sweeper will be going on to Municipal Bid next week.

Maintenance crewman Chuck Perry passed his CDL and will be taking the flagger course next week.

The annual fire alarm test will be Monday, September 18, 2023

The campus generator will be serviced next month.

Township Manager, Zoning/Planning:

Township Manager Dave Arndt advised the board that the Adams County Association Banquet will be held on November 15, 2023, and RSVP's are due by October 3, 2023.

Engineer:

Chair Charlotte Shaffer will need to sign the FFATA at the board meeting on Monday September 18, 2023 meeting

C.S. Davidson sent bids out for the Arly Grant and received bids from four Contractors. The board will need to give a motion to accept or deny the low bid at the Monday September 18, 2023, board meeting board meeting.

A motion will be needed to reduce the Bond amount for Residence on Church Street at Monday September 18, 2023.

Nate Simpson advised he had talked to the Army Corp, for the Plum Creek Park project, and they are behind schedule. They are stating that the design phase will be done by the end of 2024 and construction will start in 2025.

New Business:

Discussion occurred regarding the use of the ARPA funds. Secretary Treasurer, Tammy Bittle is going to make a spreadsheet showing what the starting balance was and what has already allocated.

The Board of Supervisors started discussing the budget for 2024. Township Manager, Dave Arndt met with the department heads prior to this meeting to get an idea of what each department has as a wish list is. Township Manager, Dave Arndt then constructed a draft of the budget for 2024.

Discussion occurred on simplifying the Township Engineer's line items in the stormwater budget, and the Capital purchases in the maintenance section. Further discussion will occur at the budget workshop meeting on Monday, September 18, 2023

Old Business:

No old business

Public Comment:

No public comment was provided.

Adjourn:

Supervisor Klunk made a motion to adjourn the Finance/Operations meeting at 10:43 a.m.,
seconded by Supervisor Boyer

Approved Vote 3-0

Respectfully submitted by:

Tammy Bittle
Secretary-Treasurer