

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS

541 OXFORD AVENUE

HANOVER, PA 17331

BOARD OF SUPERVISORS REGULAR MEETING JANUARY 15, 2024

Chair Charlotte Shaffer called the meeting to order at 6:30 p.m. The meeting began with the Pledge of the Flag and followed by a moment of silence.

The following Supervisors were in attendance:

Charlotte Shaffer Louann Boyer Thomas Klunk
Brendan McCall Don Knight - phone

The following appointed Township professionals were also in attendance (Roll Call):

Dave Arndt, Township Manager/Zoning Officer
Tammy Bittle, Secretary/Treasurer
Lee Stinnett, Township Solicitor, Salzmann Hughes
Nathan Simpson, Township Engineer, C.S. Davidson Inc.
Gary Baumgardner, Police Chief
Scott Small, Maintenance Manager

Attendance: There was 1 person in attendance.

1 PUBLIC COMMENT ON AGENDA ITEMS

No public comment was provided.

2 MINUTES

Supervisor Klunk made a motion to approve the December 18, 2023 Workshop & Regular Meeting Minutes, seconded by Supervisor McCall. **Approved Vote 5-0**

Supervisor Klunk made a motion to approve the January 2, 2024 BOS Reorganizational Meeting Minutes seconded by Supervisor McCall with the correction of Supervisor McCall's name. **Approved Vote 5-0**

3 COMMUNICATIONS AND INTERACTIONS

SAVES December Report was included in the packet and available on the township website. Supervisor Boyer reminded the board that Rick Riser of SAVES will have the end of year reports at the February Public Safety meeting.

4 REPORTS AND /OR COMMENTS FROM SUPERVISORS

ADMINISTRATION –

Supervisor Boyer made a motion to ratify exoneration of the Township Tax Collector from the collection of 2023 Per Capita taxes in the amount of \$3,975.00, seconded by Supervisor Klunk. **Approved Vote 4-0**
Supervisor Knight abstained.

Supervisor Boyer made a motion to ratify the actions of the Township Tax Collector for settlement of the 2023 township duplicates with Adams County in the face amount of \$18,136.55 and exonerating her for the same, seconded by Supervisor Klunk **Approved Vote 4-0**
Supervisor Knight abstained.

5 Recreation

Nothing to report.

6 REPORT FROM SECRETARY-TREASURER

Supervisor Klunk made a motion to approve the Secretary/Treasurer's report, seconded by Supervisor Boyer. **Approved Vote 5-0**
Supervisor Boyer made a motion to approve the bills paid/to be paid report dated 1/1/2024 to 1/15/2024 seconded by Supervisor Klunk. **Approved Vote 5-0**

7 REPORTS FROM DEPARTMENTS

Police

The December police report was included in the packet and available on the township website. Chief Baumgardner advised of the following:
The two new police cars will be delivered on Thursday, January 18, 2024.
Discussed his 2024 goals for the police department.

Supervisor McCall made a motion to approve Resolution 2024-E, disposition of police records, seconded by Supervisor Klunk. **Approved Vote 5-0**

Supervisor Boyer made a motion to authorize Chief Baumgardner to start the hiring process of a new patrol officer, seconded by Supervisor Knight. **Approved Vote 5-0**

Township Solicitor

Nothing to report.

Maintenance Department

Maintenance Manager, Scott Small advised of the following:
Protective bollards were around the porta johns when they were hit and destroyed at Plum Creek Park. A police report has been filed for the attempted breaking and entering of the farmhouse at Plum Creek Park.

8 Manager/Zoning & Code Enforcement

Supervisor Klunk made a motion to approve the 2023 year-end report for Zoning/Code Enforcement, seconded by Supervisor Boyer. **Approved Vote 5-0**

The monthly report for Zoning/Code Enforcement dated 12/15/2023 to 1/11/2024 was included in the packet.

9 Subdivision & Land Development

The draft Planning Commission meeting minutes from the January 4, 2024 meeting were included in the packet.

Supervisor Klunk made a motion to conditionally approve the Preliminary/Final Plan for 100 Blettner Avenue and approve Resolution 2024-F, seconded by Supervisor Boyer **Approved Vote 5-0**

Supervisor Boyer made a motion to approve the release of the remaining public improvement security bond in the amount of \$18,590.00 for the Residence on Church, seconded by Supervisor Klunk. **Approved Vote 5-0**

10 Zoning

There will not be a zoning hearing in February.

11 Township Engineer (Nathan Simpson, C.S. Davidson, Inc.)

Supervisor Klunk made a motion to authorize public advertisement of the roadway improvements project, seconded by Supervisor Boyer. **Approved Vote 5-0**

Supervisor Boyer made a motion to authorize public advertisement for an addition to the existing maintenance pole building, seconded by Supervisor Klunk **Approved Vote 5-0**

12 New Business

Supervisor Shaffer sent a request to White Deer Printing for quotes to print the township newsletter due to the Merchandiser going out of business.

13 Old Business

No old business was discussed.

14 Public Comment

No public comment was provided.

MEETING SCHEDULE

February 1, 2024 (Planning Commission) 6:00PM
February 14, 2024 (Public Safety Meeting) 8:30AM
February 14, 2024 (Finance/Operations) 9:30 AM
February 19, 2024 (Workshop) 5:30 PM
February 19, 2024 (Board of Supervisors) 6:30 PM

ADJOURNMENT

Supervisor Boyer made a motion to adjourn the meeting at 6:55 p.m., seconded by Supervisor Klunk. **Approved Vote 5-0**

Respectfully Submitted:

Tammy Bittle, Secretary/Treasurer