

ZONING/CODE ENFORCEMENT OFFICE
 541 Oxford Avenue, Hanover, PA 17331
 Tele: (717) 637-0411 • Fax: (717) 637-6826

CERTIFICATE OF OCCUPANCY COMMERCIAL PROPERTY

Address of Property:			
Map and Parcel:			
Zoning District:			
Business Name and Description of Use:	Name:		
	Use: new building existing building		
Property Owner Name(s):			
Owner Address:			
Owner Telephone/Fax:			
Business Mailing Address:			
Business Telephone:		Business Fax:	
Business Website:			
Hours of Operation:			
Number of Employees:			
Opening Date:			
<i>Size of Sign:</i>	<i>Description of Sign:</i>	<i>Location of Sign:</i>	
# of Parking Spaces:			# of Handicap Spaces:
Zoning Hearing:			

SPECIAL STPULATIONS AND CONDITIONS:

Changes to use/business, signage modifications/additions, renovations/alterations of the structure warrant review and approval by the Township.

Premises must be kept neat and orderly at all times. No outside storage.

Per the Codes and Ordinances of Conewago Township.

Property is subject to providing recycling reports on an annual basis to Conewago Township.

Based on the information provided by the owner(s) and/or applicant(s), said use and/or building conforms to the provisions of the Zoning Ordinance. This property is subject to all other local and state regulations.

Zoning Officer/Building Code Official/#

Date

I, _____ print name _____, owner/tenant of _____ property address _____,

certify to the Conewago Township Officials that said use and information provided above, is true and accurate.

This permit has been issued to the owner/agent of the property detailed above following the procedures specified in the 2018 International Building Code, the 2018 Existing Building Code and issued as a permit under the criteria of the Zoning Ordinance of Conewago Township.

The building construction inspections associated with this permit were executed to ensure the construction was in compliance with the 2003 International Building Code and all other applicable local, state and federal ordinances and regulations.

The construction detailed in the building permit has been inspected for compliance with the requirements of the Code for the occupancy, for the division of occupancy and for the use for which the occupancy is classified.

I am aware that any deviations from the information provided on this form, will constitute a new use and occupancy application to be reviewed and approved by the Township of Conewago, Adams County, Pennsylvania.

Furthermore, I understand any discrepancies from the information provided above that are not reviewed and approved by the Township of Conewago, may constitute a violation of the Zoning Ordinance of Conewago Township with possible civil enforcement proceedings brought against me.

Name of Property Owner/Tenant

Date



Conewago Township Police Department

Adams County

Gary L. Baumgardner, Chief of Police

541 Oxford Avenue

Hanover, Pennsylvania 17331

Telephone (717) 637-7361

Facsimile (717) 637-6833

To Whom It May Concern:

Enclosed please find After Hour Contact Information for your business. We are currently updating our files.

Please complete and mail or fax to:

Conewago Township Police Department

541 Oxford Avenue

Hanover, Pa. 17331

FAX: 637-6833

Thank You!

Conewago Township Police Department

Encl.

**CONEWAGO TOWNSHIP POLICE DEPARTMENT
ADAMS COUNTY**

**541 OXFORD AVENUE, HANOVER, PA 17331
TELEPHONE: (717) 637-7361 FAX: (717) 637-6833**

AFTER HOURS CONTACT INFORMATION

DATE: _____

BUSINESS NAME: _____

BUSINESS ADDRESS: _____

BUSINESS TELEPHONE: _____

ALARM COMPANY: _____

ALARM COMPANY TELEPHONE: _____

FIRST CONTACT:

NAME: _____

TELEPHONE: _____

SECOND CONTACT:

NAME: _____

TELEPHONE: _____

THIRD CONTACT:

NAME: _____

TELEPHONE: _____

ANY ADDITIONAL INFORMATION:

E-Mail and FAX Number: **FAX:** _____

E-Mail: _____